



Academic Staff Senate Meeting

Date: November 18th, 2019
Start/End Time: 2:00pm – 3:30pm
Location: SWEN 1007

Purpose of Meeting:	Monthly Academic Staff Senate Meeting – November
Note Taker:	Kristen Jasperson
Time Keeper:	Michael Buncher
Attendees:	2019-20 Academic Staff Senators
Unable to Attend:	

----- AGENDA ---

AGENDA ITEM	WHO	TIME
Call to Order	Chair	1 minute
Finalize Agenda –	Chair	1 minute
Review minutes (Oct 2019)	Chair	3 minutes
Report from Chancellor, Provost, Dean and/or VCAF Attending:		5 minutes
Report from HR	Cory	20 minutes
Chair Report – Updates	Mike	5 minutes
UW System Representative	Rob	15 minutes
Sub-Committee & Questions for the group <ul style="list-style-type: none"> • Professional Development Committee • Communication Committee • Personnel Committee • Senator/individual working group – update 	Sub-groups	10 minutes
Old Business <ul style="list-style-type: none"> • Promotion and Title Change updates moving forward • Brown Bags on TTC • Composing Welcome/Introduction email for new hires - Feedback • Academic Staff Professional Development Day 	All	20 minutes
New Business <ul style="list-style-type: none"> • Brown Bags on TTC • Composing Welcome/Introduction email for new hires 	All	10 minutes
Adjourn	Chair	
ACTION ITEMS:	PERSON RESPONSIBLE:	DEADLINE:

NEXT MEETING WILL BE:
Dec 9, 2:00-4:00 – Monday – Swen 1007
Jan 13, 2:00-4:00 – Monday – Swen 1007