

ACADEMIC STAFF SENATE MEETING *MINUTES*

September 15, 2008

MEMBERS PRESENT: Tom Fennessey (President), Jen Bird (Secretary), Ryan Kreuser, Sue Holm, Donna Dahlvang, Tammy Fanning, Christina Kline, Joel Peterson, Ray Reinertsen

MEMBERS ABSENT: N/A

I. Old Business

- a. Discussion and Approval of 8/14/08 minutes
 - i. Motion by Bird to approve as amended, second by Fanning. Approved.
 - ii. Bird will update and post.
- b. Legislative committee report
 - i. Kreuser reported.
 1. Committee has not met recently.
 2. Fennessey reported that the Governor is now looking at the budget so we will hear more later.
- c. Personnel/compensation Committee report
 - i. Kreuser reported.
 1. Committee has not met. Kreuser will be setting up a meeting for next week.
- d. Mentoring sub-committee report
 - i. Bird reported.
 1. Committee is meeting with Peggy Fecker next week.
 2. Dahlvang mentioned Trisha Skajewski is interested in helping with this program.
- e. Academic Staff Rep Report
 - i. Dahlvang reported.
 1. Meeting this Thursday in Madison. Nothing new to report at this time.
- f. Review of upcoming events
 - i. Fall Social – Ace’s on 29th – Friday, September 19th – 4:30pm
 1. Alumni Association is sponsoring this event
 - ii. Jeff Dupont’s Farewell Social – Friday, September 19th – HWC Mezzanine – 1-3pm
 - iii. McNair Poster session – September 25th -11am-1pm – Multicultural Center
 - iv. Others
 1. None at this time.
- g. 2008-2009 Committee Assignments
 - i. Assignments are posted on the website.
 - ii. Fennessey is filling some spots that have opened up.
- h. Other old business
 - i. Reschedule Jane Birkholz meeting
 1. Fennessey suggested doing some open forums on campus about recruitment and retention with Jane Birkholz, Jim Miller, Director of Admissions, the Provost, and the Chancellor. Senate members agreed to assist with setting up forums.
 - a. Reinertsen suggested having AS Senate ask Academic Staff to submit at least one idea they have for retention.
 - b. Fanning suggested AS Senate help educate everyone on campus about their responsibility and role in retention.
 - ii. Exit interviews
 1. Fennessey will meet with Peggy Fecker and have some information to report at the next AS Senate meeting.
 - iii. FERPA training
 1. Nothing new to report.
 - iv. Campus Climate Survey follow-up

- v. Fennessey discussed campus climate surveys. Discussed AS Senate would like to suggest that the campus move forward with a campus climate survey this fall. Fennessey will speak with the Chancellor about this.
- vi. Others?
 - 1. By-Laws were sent to UW-System. Changes are official unless one of the Regents objects. Regents will be reviewing next month.

II. New Business

- a. Welcome for new Academic Staff – letters, lunch, mentoring committee
 - a. Dahlvang, Fennessey, and Bird will meet to coordinate these activities/programs.
- b. Review of Academic staff breakout sessions during opening week
 - a. Fennessey will get information from Peggy Fecker's presentation so it can be posted to AS Senate website.
 - b. Bird and Peterson discussed timing of sessions is very tough for staff in different areas to attend. Discussion about different times for staff development to take place. Holm suggested that we recommend that sessions be repeated in January one to two weeks before opening week. Bird also suggested doing Brown Bag Lunch type sessions throughout the semester for Academic Staff Professional Development.
- c. Update on Governance Chair meetings
 - a. Fennessey reported. AS Senate Chair, Faculty Senate Chair, and Student Senate President met. Had good beginning meeting and plan to meet monthly. In addition, Fennessey will be attending Cabinet meetings to discuss AS Senate issues/concerns/updates.
- d. Review of Development Grant Guidelines and Cover letter
 - a. Discussed changes to forms and guidelines for clarification purposes. Holm will update.
- e. Other new business
 - i. Rebecca Martin from UW-System is visiting campus on September 24th. Some senators will attend to meet with her.
 - ii. Fanning reported on campus visit with Regent Cuene. Fanning and Bird gave suggestions for putting together an agenda of sorts as well as having a facilitator to ensure the session is as productive as possible.
 - 1. Bird will put out a call for talking points and concerns each month on meeting notice so that we have specific items to discuss with Regents and UW-System staff that visit our campus.
 - iii. Fanning motion to adjourn, Peterson second. Approved. Adjourned at 12:25pm.

Respectfully Submitted: Jennifer Bird (Secretary)