

**ACADEMIC STAFF SENATE MEETING *MINUTES***

**Special meeting called: November 18, 2009**

**MEMBERS PRESENT:** Tom Tu, Ryan Kreuser, Donna Dahlvang, Tammy Fanning, Sue Holm

**MEMBERS ABSENT:** Tom Fennessey (Chair), Christina Kline, Joel Peterson, Jen Bird (Secretary)

Dahlvang called to order, 10:10am (for Chair)

- I. Discussion ensued of the revised Academic Staff Policy and Procedure, presented by the Academic Staff Personnel/Compensation Committee. Motion made by Fanning, 2<sup>nd</sup> by Tu to accept document, with changes as noted and without Appendix A. Approved.
- II. Changes will be made to document by Fanning and redistributed to Senate for final review. Dahlvang will review Appendix A and approval of this document will be made via email. Documents must be finalized and back to Academic Staff Personnel/Compensation Committee next week.

Motion to adjourn by Fanning, 2<sup>nd</sup> by Holm. Adjourned at 12:00 pm.

Respectfully submitted,  
Donna Dahlvang (for Jen Bird, Secretary)



## ACADEMIC STAFF SENATE MEETING *MINUTES*

November 9, 2009

**MEMBERS PRESENT:** Tom Fennessey (Chair), Tom Tu, Ryan Kreuser, Joel Peterson, Donna Dahlvang, Tammy Fanning, Sue Holm, Christina Kline

**MEMBERS ABSENT:** Jen Bird (Secretary)

**GUESTS:** Julius Erlenbach (Chancellor), Chris Markwood (Provost), Gary Gulbrandson, Eri Fujieda

Meeting called to order at 10:07am by Chair.

### I. Chancellor's Report

- a. UW-Stout has a new 3 year baccalaureate degree, which we will be exploring at UW-Superior also.
- b. Academic Plan for UW-Superior was highlighted and very well received at the Board of Regents (BOR) meeting last month in UW-Eau Claire.
- c. H1N1 update: There will be a flu crew meeting today. As of last Friday, 222 students and 17 faculty/staff reported flu-like symptoms since tracking began in mid-September. Center for Disease Control has eliminated college students from the high-risk group, so we will no longer be hosting a flu vaccine clinic.

### II. Provost's Report

- a. Academic Plan (reported on at the BOR meeting last month): on the basis of this plan, UW-Superior will move forward with implementation in each department. Common learning objectives are currently being developed by Faculty senate and will then come to Academic Staff senate for further discussion.
- b. Handout: Higher Learning Commission (HLC) Academy proposal. An assessment team has been put together in anticipation of the 2012/2013 HLC visit.
- c. Summer College changes: 102 budget for summer college is gone, and it will instead be program revenue funded. Payment for instructors will move to a flat model.
- d. UW System Access initiative: The U.S. is 15<sup>th</sup> in the world for individuals with baccalaureate degrees, while we used to be 1<sup>st</sup>. UW System plans to contribute to changing that, and UW-Superior will develop a plan in concert, including implications of implementation. Provost, Chancellor and CBO will meet with UW System in 12/12/09 to find out what will be UW-Superior's target.
- e. Department of Business and Economics (DBE) are beginning discussions to sequence courses to accommodate a 3 year degree, including discussion on how advising may need to change to accommodate.

### III. UW-Superior Equity Scorecard presentation by Eri Fujieda

- a. Equity Scorecard looks at access, retention, excellence, and institutional receptivity to create actions for institutional change. The UW-Superior team was created in May of 2008, and today's report is an interim report on access – specifically of domestic students of color. Now the team is working on retention. The full report is available on the Institutional Research website.

### IV. Faculty Senate Chair Report

- a. None at this time.

### V. Old Business

- a. Discussion and Approval of 10/10/09 minutes (action item)
  - i. Motion by Fanning to approve as amended, second by Kreuser. Approved.
  - ii. Dahlvang will amend and post.
- b. Reports
  - i. Legislative committee report
    1. Dahlvang; no report. October meeting was rescheduled and committee is meeting later today.

- ii. Personnel/compensation Committee report
  - 1. Kreuser reported. Much progress has occurred in the past month, and by next Senate meeting a final document will be presented for action. Once the new promotion policy and procedure document is in place, work will begin on separate language for Instructional Academic Staff. Committee will meet this Wednesday to finalize the document to be brought forward to Senate.
- iii. Mentoring sub-committee report
  - 1. Fanning reported. Evaluations will go out at the end of November or early December to mentors and mentees.
- iv. Academic Staff Rep Report
  - 1. Fennessey reported; attended October meeting in place of Dahlvang.
    - a. UW System is creating a competitive compensation committee to look at Academic Staff compensation issues, including a comparison of salaries to the WCTS system.
    - b. UW Stout has passed a resolution against Unit Clarification.
    - c. UW System has created and shared guidelines on textbooks so that each campus may build their own institutional policy.
    - d. UW System has hired a consulting company to train administration how to handle Collective Bargaining.
    - e. UPG 3.05: System announced that they will uphold the audit that is required in UPG 3.05, rather than working to re-write the UPG.
    - f. AS Leadership Conference 2010 will be hosted by UW-Colleges and will be held at UW-Fox Valley either July 29-30 or August 5-6.
- v. Chair report
  - 1. Fennessey reported. No governance chair meeting was held last month and the Cabinet meeting was also cancelled.
- c. Review of upcoming events
  - i. Winterfest – December 3
  - ii. Commencement – December 19 in HWC
  - iii. Cultural Night – November 14
  - iv. Veteran’s Day – November 11. There will be a noon event in RSC with a panel of Veteran’s; patriotic dress is encouraged.
  - v. Chancellor’s Ball – December 5
  - vi. Campus wide Furlough Day – day after Thanksgiving. Posting is now required for all days that the buildings will be closed.
- d. Collective Bargaining/Unit Clarification
  - i. Fennessey reported on Unit Clarification. System HR, Al Crist, noted that two unions has requested position descriptions from various campuses, but as of yet no unions had picked up that requested information.
- e. Campus Climate Survey
  - i. No report at this time. Fennessey will set up a meeting with Jim Miller.
- f. Other Old Business
  - i. None at this time.

## VI. New Business

- a. Equity Scorecard Presentation (see above, III.)
- b. Round II Development Grants
  - i. Proposals were due 11/6/09. Packets will be distributed to Senators this week, and we will hold a special meeting for discussing proposals. Fennessey will set meeting date and time.
- c. Other new business
  - i. None at this time.

- d. What are people saying on campus?
  - i. New student union opening is on track, with demo of RSC to begin on February 1, 2010.
  - ii. Surplus sale will be from 10-2 on 11/14/09, with a department viewing allowed ahead of time.
  - iii. AS personnel/compensation committee to do an education piece regarding appointment language, etc. for all Academic Staff

Kline motioned to adjourn meeting. Holm second. Meeting adjourned at 11:55am.

Respectfully submitted,  
Donna Dahlvang (for Jen Bird, secretary)