

AS Senate Meeting
Thursday, December 19, 2013
11am-1pm
Swenson 3004

Present: Jenice Meyer (Chair), Allen Shepard, Faith Hensrud, Harry Anderson, Jordan Appicelli, Lynne Williams, Renee Wachter,

Absent: Jen Bird (Secretary), Lisa Mattsson, Scott Smith, Ryan Kreuser

1. Meyer called the meeting to order at 11:10am
2. Shepard motioned to approve November minutes no changes. Anderson second. No discussion. Approved.
3. Chair's Report and Updates
 - a. Cabinet Plus meeting discussed snow days and policies in place for Academic Staff and Classified Staff. Jenice in contact with Classified Staff chair Mary McCauley about telecommuting policy. Most recent document we have for telecommuting policy is May 2011, Jenice asked Jen to take the lead on this to ensure follow through. Discussion continued to ensure no confusion between flexible work policy and telecommuting. Next steps for telecommuting policy will be for Jen to look at Green Bay's policy, discuss with Peggy and bring to us for review.
 - b. Program prioritization-currently working on it, process pieces are being worked on to keep consistent with rating and rubrics, there will be an open question q/a coming up.
4. Motion to Agenda Jump by Anderson in regards to Program Prioritization/Faculty Senate Report. Approved by chair
 - a. Letter from faculty senate stating the process of implementation wasn't as strategically planned as it should have been since departments have to move quickly. Overall good that they are voicing frustrations, we need to support the underlying principal as we are already so far in and we are at the point here we have to do it.
5. Overload Policy Language
 - a. Agenda wasn't posted 24 hours in advance, to ensure no discrepancies, Jenice will email to all constituents for feedback. We will vote via email on the language.
6. Legislative Liaison/UW-System Rep Report
 - a. PIO Legislative call yesterday revolved around presidential search. There will be open forums.
 - b. Hiring additional VP of External Relations
 - c. Posters on the Rotunda event coming up some of our students were selected to attend.
 - d. Representative Janet was on campus and met with students.
 - e. 9 Month employees, will not get a paycheck on September 1 instead of October 1.
7. Communication Report, Discussion, Action Items
 - a. No report.

8. Bylaws, Policies and Elections Report, Discussion, Action Items
 - a. Update on constituency, need to get it done. Shepard and Scott in communications about it, will be prepared for discussion during opening week.
 - b. By law-s just need to send them out to get approved, waiting until beginning of spring so everyone has a chance to look at them. Will send out a vote the Monday of opening week to discuss at opening day. The only change we did was take out that one committee.
9. Professional Development Report, Discussion, Action Items
 - a. We have 7481.70 which has to get spent. Second round of grants seems unfeasible due to timelines.
 - b. Suggested a big name speaker for entire campus to get something out of it. Williams suggested Shankman. Will contact to see cost.
10. Personnel Report, Discussion, Action Items
 - a. Had the rescheduled Promotion presentation, went over very well in regards to attendance. HR representative was there to assist with question. Resources are available online.
11. Chancellor Updates
 - a. January will be the final visits for UW-System President. Video conference open forums will be scheduled; there may be an internal candidate.
 - b. A committee has been formed to look at GPR allocations. We are 1.5% of the pool. All of that is now up to debate by formed committee with 3 Chancellors, 3 CEO's, several Regents, both of our regents are on it. This committee will open up discussion on how we will allocate GPR. Not sure when this would impact us
12. Provost Updates
 - a. Working on biennial budget right now.
 - b. The work from home policy, working on getting it out. Discussion ensued to clarify work from home and telecommute. Work from home is done, telecommute is the one in question.
 - c. Program prioritization Q/A scheduled for non-academic departments to offer dialogue on the process.
 - d. Orientation for new academic staff and classified staff. Looking at doing something more collaboratively than keeping the different constituents in silos. Looking to make a committee of classified, academic staff and faculty to ensure we are covering all needs of the three groups.
13. Discussion with Chancellor/Provost
 - a. Letter/Memo from Faculty Senate. We are on board and understand this is what the campus needs at this time. We can assist in being communicators and are glad the faculty got this out because if it's not known, nothing can be done.
 - b. Faith met with Steve Reno last Monday looking for themes, fascinating how much duplication going on and how it's connecting. They are meeting every week until the draft is put together. Hope to have draft to campus by February.
14. Governance Liaison Report

- a. No report.
15. Old Business
- a. None
16. New Business
- a. Spring Retreat and Spring Meeting Times
 - i. Should we have a spring retreat? To discuss prioritizing and how our subcommittees are working as it was different this year due to everything else going on. Retreat may not be needed, only if there is major turn over so we for sure need one in May.
 - ii. Just create a January meeting to refocus/reprioritize. Going to start with same schedule of Thursdays, 11 AM to 1PM.
 - iii. Will meet the week before opening week.
17. Anderson motioned to adjourn, Williams second. Meeting adjourned at 12:48pm