

AS Senate Meeting
February 27, 2014
11am-1pm
Swenson 3004

Present: Jenice Meyer (Chair), Jen Bird (Secretary), Allen Shepard, Lisa Mattsson, Renee Wachter, Lynne Williams, Ryan Kreuser, Scott Smith, Samantha Singer (guest), Faith Hensrud, Harry Anderson

Absent: Jordan Appicelli

1. Meyer called the meeting to order at 11:01am
2. Kreuser motioned to approve January minutes. Mattsson second. Approved.
3. Chancellor Updates
 - a. Thank you to those who attended the meeting with our Regent buddy. Regent was pleased to see that our campus is passion for our work. She understands our concerns with compensation and our concerns with our size and challenges that poses for recruitment.
 - b. Wachter gave updates about the program prioritization and next steps. Anticipate that information will be shared with Cabinet and also with the programs. Realizes that there are intricacies that were not able to be part of the reports for various reasons. Wachter sees these reports and scores as a starting point for discussions with programs. May 22 deadline is still the target, but will be flexible to ensure that good complete information is gathered. The question about “what is the number?” we are aiming for? For sure we know the \$1M that will go away, but we will have to look at cuts but also increased revenues. We don’t have a fixed number at this point to allow for flexibility. Some decisions will be made prior to the May deadline if there are fiscally responsible things we need to do. Encourage people to understand that we are looking at all areas and being strategic about any changes or cuts we make or will make. There are not specific groups or employees that are “protected” over the other because their classification of faculty, academic staff, or classified staff.
4. Provost Updates
 - a. Hensrud discussed Master Planning updates. Very pleased with the participation in the open forums. Consultants work away from campus and come back with feedback, overviews and suggestions. Process will continue with a final report this coming fall.
 - b. Strategic Plan is in the metric creating portion. There will be a comment period of 4-5 days on-line followed by an open feedback forum on April 9, 2014.
 - c. Program Prioritization scoring almost done. Groups of who will meet with the non-academic programs are being created today so meetings can begin.
 - d. Meyer updated Hensrud about Telecommuting Policy and the New Employee Orientation. Meyer will schedule a meeting with Peggy Fecker about New Employee Orientation to ensure process gets going. Meyer also asked for clarification on how a

committee is formed. Hensrud explained that outside of governance, there is not a process. Williams will ask System Reps if their campuses have committee formation processes. There may be a summer task force to discuss and review all our committees to determine what is needed and what is not.

- e. Performance awards are being discussed. A small group may be put together to talk about how we move forward with this in the future to ensure that we do recognize and support people for their good work. This idea ties in with the Summer Conversation topic.

5. Chair's Report and Updates

a. Program Prioritization

- i. Meyer reported that scoring is almost done for every program. Group will be meeting with programs in the next couple weeks. These meetings will provide feedback and programs will be allowed to provide an additional 500 word response to clarify any unclear information. All scores for all programs will be sent out at the same time.
- ii. Kreuser encouraged people to go on the open forum site and provide feedback regarding the plan and any questions or concerns.

b. Strategic Planning

- i. Meyer reported that the extended committee met with the core committee and discussed the process and whether or not the suggestions and recommendations given by the extended committee were taken and/or being implemented. Group also discussed the steps for creating metrics to assess and implement the priorities.

c. Website Committee

- i. Williams reported. Website has never been formally owned. Informal advisory is being formed to help develop policies, provide guidance for the direction of the website. Currently there is a web team that consists of members from University Relations and IT. Looking to form an advisory for additional feedback. Web governance policy is being designed and will most likely come to governance bodies for support.

d. Meeting with Regent Mueller

- i. Meyer reported on the meeting from Monday, February 24, 2014. One idea put forth was that in the future the group meeting with the Regent buddy should be smaller. Possibly two from each governance group or their designee. This may help ensure that voices from all constituent groups are represented and that the conversation can be focused. Williams discussed in the future that it would be good to make sure our message is tailored for the Regent and the things that they can have an impact on.

e. Personnel Committee Membership

- i. Meyer discussed the concern with her ability to commit time to Personnel Committee due to Program Prioritization and Strategic Planning. Meyer has asked Bird to fill in for this time. Williams motion to approve Bird to fill in for

Meyer on Personnel Committee. Kreuser second. Approved. Bird will call the meeting to get the process started.

6. Old Business
 - a. By-Laws review and vote for approval
 - i. Table. Will call a special meeting to review the By-Laws.
 - b. Telecommuting policy
 - i. Peggy Fecker has it and needs to review it and approve it. Next step is to send it to the governance groups for endorsement, then on to the Cabinet for approval.
7. By-Laws, Policies & Elections
 - a. Shepard discussed that we need to do a standard election, but will also need to fill Shepard's term as he will be leaving after this semester. We will do one ballot that will include the open three year terms, the open one year term, and vote on the by-laws.
8. Communications
 - a. Shankman is scheduled and will be on campus March 24 and information is going out to campus. This will be open to students as well.
 - b. Newsletter is out and the next one will go out in March and one in April. Shepard will put the March newsletter together. Send items to Shepard by March 17. If don't have enough items by March 17 we won't put one out for March.
9. Professional Development & Awards
 - a. Monday, March 24 at 4:30pm (after Shankman) at the Thirsty Pagan.
 - b. Call for grants will be put out on March 10, received by April and ready for approval at the May meeting.
 - c. New Employee Orientation – see Provost updates
10. Legislative Liaison/UW System Rep Report
 - a. Nothing to report
11. New Business
 - a. Nothing to report.
12. Kreuser motioned to adjourn, Mattsson second. Meeting adjourned at 1:03pm

Respectfully Submitted

Jen Bird

AS Senate Secretary