

Academic Senate Minutes: 1/25/13

Attending: Ryan Kreuser, Lynne Williams, Lisa Mattsson, Angie Hugdahl, Harry Anderson, Scott Smith, Allen Shepard, Beth Grbavcich (guest), Dave Kroll (representing Faculty Senate). Minutes submitted by Lisa Mattsson.

- Agenda:
 - Lynne's agenda item: Liaisons to other governance units
 - Review winter meeting notes

- Approve minutes from last meeting, 12/14/12:
 - Lynne moved to approve the minutes.
 - Harry seconds.
 - Moved.
 - Minutes approved. Ayes unanimous

- Faculty Senate Report:
 - Nothing.

- HLC Self-Study:
 - There will be follow-up on feedback comments and questions; happening first part of February.
 - There will be a Budget forum meeting 3/13/13 at noon.
 - We'll have an hour to meet with the HLC Committee during the first week of March.

- Winter Meeting Follow-Up:
 - Bylaws: Allen will finalize within two weeks and send it out.
 - Enhance outreach: "Bring a friend" in the newsletter. Remind ourselves to send occasional emails to our constituent groups.
 - New staff lunch: We'll follow up with plan to take new AS members to lunch; Ryan got approval. Two different times? Harry and Angie will work on this.
 - Mentoring: Constituents would like it. Harry talked with Maria, she's excited to support it. Harry will have something to bring to us by next meeting.
 - Telecommute: Draft coming from Ryan by 2/2/13, to us and Peggy.
 - Pay plan: We'll hear something more from the legislation process in mid-spring. The Gannett articles have supported that our system's faculty are underpaid. Ryan will discuss the question of doing a compensation study with HR.
 - Conflict Resolution workshops: Jenice is on maternity leave – Harry will help instead. Consensus seemed that consecutive days is best, we'll use August. Lisa will check with the trainers.
 - Allen moves to schedule the week before Welcome Week.
 - Angie seconds.
 - Moved, ayes carried.
 - Goals:
 - Morale:

- Job security: We don't know what to do with that. Can anything be done to enhance job security? If so, what? Our role should be to understand, advocate, and communicate.
 - Can we advocate for increased Fixed Term Renewable positions? To be continued.
- Campus connection with peers: "Bring a friend" to Senate meetings.
- Promotion of promotions: December is a good time to bring that to staff attention.
- Focus group to provide guidance on what constituents want us to do: We can regularly tap our constituent groups; ask for input.
 - Way to provide anonymous input: Online.
 - LISA: Talk to Mike Twining about making the feedback link truly anonymous.
- Welcome lunch: Angie and Harry.
- Socials: Angie and Harry.
- Climate Study: A committee was formed; Mickey was nominated to serve. Lynne will check status.
- Fiscal Issues:
 - Understand how funds are allocated: What's the flow of money on this campus?
 - Advocate for funding areas: We need to know how it's currently happening.
 - Learn more about the funding process:
 - Step 1: Educate ourselves. Ask for a tutorial on how the process works; where are the areas we are over-budget?
 - Ryan will invite Jan.
 - Review SPBC report (Strategic Planning and Budgetary Council)
 - Read it before next meeting (Dave will re-send to us)
 - Review the retention and enrollment report: Harry says it should be at the Cabinet; Lynne says Cabinet decided to give it back – don't want to hold it up. Approved to do what's recommended.
 - Search and screen for Assistant Vice Chancellor of Enrollment Management is under way. It's one the hardest positions to fill in higher education.
- Sub-Committee Reports
 - Communications Committee: Nothing to report.
 - Bylaws/elections/policies: Nothing to report; he'll email language for changes to Bylaws.
 - Elections will be coming up for at least three seats this spring (March or April, to be determined).
 - Personnel: Promotions: Ryan will email everybody. 2/1 deadline to apply.
 - Professional development:
 - 2/6: Yellowjacket social, 5-7 at MWC. Foundations allotting \$200 toward it. Angie invited other governing groups to join us. Food and some sort of drink, to be determined. It will be family-friendly.
 - We'll follow up with plan to take new AS members to lunch; Ryan got approval. Two different times? Harry and Angie will work on this.
- Lynne's agenda item
 - Lynne will follow up on liaison for governance group schedules
 - Faculty Senate: Harry volunteered
 - Reps Meeting, 3/1/13 in Madison: Lynne can't go – any volunteers? Contact Lynne.
- Lynne moved to adjourn. Harry seconds. Meeting adjourned at 12:25.