

Academic Staff Senate Meeting Tuesday December 2nd

Call to order 12:03pm

Minutes Approved (Jon/Nick) no discussion

Administration Updates

No Administration Updates

Governance Chairs Updates

CSAC – Picking up pieces. Operational procedures 75 total with a close focus on 19. Lobbying for CSAC Rep at BoR meetings pending statutes and funding. – discussion that there is wider support for this.

Academic Staff Senate – Cabinet – working on Strategic Plan. A lot of effort going into Personnel and Merit discussions.

Faculty Senate – no Faculty Senate Update

Student Senate – no Student Senate Update

Committee Updates

Personnel Issues – Continuing Compression Study with CUPA. Making good progress.

Workshop on Promotion and Deadlines December 10th and January 6th.

Deferring question of Merit until better defined – may need to wait for new HR director.

Noted the term “distinguished” as a level above “senior”

Discussion – some frustration that CUPA matches are based on HR position descriptions rather than work actually performed by individuals in a given position. This makes it important to keep up to date with HR Position Descriptions.

Professional Development – examined their charge

Exit Process – Exit Interviews and Campus Morale Recruit and Retain

Examine How many have left. Examine Rolling LTE and the creation of new positions.

Follow up on communication of restructuring and reporting lines – where is the responsibility?

Still working on on-campus training of some sort – perhaps a retreat. Discussion – UC Berkeley Leadership and Climate of Support

Merit Pay – Emily to lead subgroup. HR to provide process of other UW campuses. Awaiting charge from Chancellor

Discussion - advertise salary ranges with Search Screen

Discussion – Orientation Group 2-half day sessions. Needs budget. Needs good home for committee.

Discussion – Enhancement day 2 tracks one for Faculty and Academic Instructional Staff and one for Academic Staff and Classified Staff – funnel ideas – send feedback via email.

Communications Social Committees Elections & By-Laws –

Overview of responsibilities and procedures

Next Elections in April

Working with new Committee Formation

By-Laws are active, voted on by constituency, have not been submitted to Chancellor or BoR for full ratification due to issue raised of constituency definition

Waiting on new Website for further communication. Hoping for feedback on Newsletter.

Social – no budget, need to work with Foundation

New Business

Approve Committee Formation Process

Motion (Jenice/Ryan) From email: “Motion to utilize the new process for determining campus-wide committees, named ‘Policy and Process for Committee Formation’, allowing Academic Staff Senate to select individuals for important, campus-wide committees (proposed membership requests is just a suggestion; we can determine committee make-up for academic staff members). Equally important, this new process does not restrict academic staff members from creating working groups that are made up of individuals who are performing duties that fall within the scope of their position description.”

Ammended to include: notifications when committees are formed including purpose of committee and brief rationale of committee make-up

Motion passed one abstention

Discussion – Classified have been told they are not to be involved in serving on committees

Motion (Rob/Lisa)- Academic Staff Senate Chair discuss with Senate Chairs how to develop a notification process of new committees - passes

Received Integrated Learning Outcomes

HLC evaluation noted too many goals/outcomes. Integrated Learning Outcomes Committee worked, requested feedback, presented, sought feedback again, final version (handout).

Approved by Faculty Senate

To be received by Academic Staff Senate

Roll out via committee to coordinate integration and assessment

Discussion – Approve v Receive Statute falls to Faculty for Academic/Curricular matters New Assessment process will be separate from the development of the Integrated Learning Outcomes

Discussion – does not give guidance of how this will impact campus

-Topic Tabled-

SPTC – seeking feedback on update

Handout

Prioritization not part of budget yet.

Trying to create a Zero based budget

Discussion – if move to Zero base budget, should be wholesale rather than program by program

Discussion – sources of funding shifts rules depending on the account (such as Grants)

Addressing By-Laws

Motion (John/Ryan) Move to charge by-laws committee to change by-laws to address issue raised by definition of constituency. Motion does not advance (3 yay, 3 nay, 2abstain).

Committee to present picture to current constituency and potential constituency if rules changed.

No time for remaining discussion items.

Adjourn 2:05pm