

## ACADEMIC STAFF SENATE MEETING *MINUTES*

January 25, 2012

**MEMBERS PRESENT:** Jen Bird (Secretary), Lynne Williams, Scott Smith, Jenice Meyer, Tom Tu, Sue Holm

**MEMBERS ABSENT:** Angie Hugdahl, Ryan Kreuser (Chair), Ray Reinertsen

**GUESTS:** Renee Wachter, Susie Isaksen, Juli Martin

Meeting called to order at by Chair at 11:05am.

### I. Chancellor's Report

#### a. Wachter reported.

- i. Met with Senators Jauch and Milroy. Thought they would have information on the lapse, but it is pushed back to February. Revenue projections are better than expected so that is positive in terms of lapse amount.
- ii. Faith Hensrud, Vicki Hajewski, Ryan Kreuser, Jan Hanson, Steve Rosenberg, Maria Cuzzo have met to discuss training for our campus including: supervisor training, new employee training, policy training, safety issues, etc. Have met and are coming up with what a training module would look like and the timeline for those things. Meyer asked how the timing is being addressed since Academic Staff come

### II. Provost's Report

#### a. Wachter reported.

- i. CIPT met regarding HLC self study. Specifically General Education is being looked at. Goals were passed yesterday by Faculty Senate and UAAC, but we are behind. Looking into how
- ii. Budgeting: Hensrud has worked on process for Chairs to help negate some issues that have come up thus far. Meyer asked if that process would be helpful for other programs as well, or some other process that would help with transparency. Wachter will talk with Hensrud.
- iii. Academic Calendar: a task force is being formed to review the perpetual calendar. Group will be formed in February.

### III. Faculty Chair's Report

### IV. Old Business

#### a. Discussion and Approval of December 14<sup>th</sup> and January 9<sup>th</sup> meeting minutes (action item)

- i. Smith motion to approve. Tu second. Approved with amendments.

#### b. Reports

##### i. Legislative

1. No report

##### ii. PCC

1. No report

##### iii. AS Reps

1. No report.

##### iv. CIPT

1. See Provost's report.

##### v. Chair

1. Kreuser reported. Wendy Kropid is happy to communicate with us about the new Personnel Policies that are being developed.

#### c. Newsletter

1. Newsletter template was sent out to senators to view.

#### d. Staff Development

#### e. By Laws

- i. Bird reported. By-Laws were passed (academic staff voted yes for changes) and forwarded to Joy Johnson to be approved by the Chancellor. After Chancellor's approval, By-Laws will need to go to the Board of Regents.
- f. AS Senate goals
  - i. Tabled.
- g. Flexibilities policy update
  - i. Tabled.

#### V. New Business

- a. Writing and Library Science Program request
  - i. Isaksen discussed proposed resolution to follow the current UW-Superior campus policy regarding full-time teaching load. Currently at least three teaching academic staff are being required as part of full-load to teach five classes (15 credits) plus scholarship and service, but the policy actually states that the full-load is 12 credits. This practice is not sustainable.
  - ii. Resolution was proposed last May as well and Academic Staff Senate approved supporting the resolution.
  - iii. Smith discussed that there are some other factors that will need to be discussed if this is going to be equitable and not harmful to the academic staff. More clarity is needed in the policy. Idea would be to support the 12 credit teaching load and to define what a full time job consists of for teaching academic staff and have that definition applied to part time teaching academic staff as well.
  - iv. Bird recommended that we as a senate bring this to the Chancellor and Provost, let them know that there is an issue of equity and ask them what can be done. Holm discussed that this was brought up in May and there has been a lot of transition so it may not have been able to be addressed, therefore we should bring it to their attention again. Bird will work with Kreuser to add it as an agenda item and contact the Chancellor and Provost to let them know we would like to talk about this at our next meeting. Holm suggested we keep this on the agenda.
  - v. Meyer motioned to discuss with the Chancellor and Provost the concerns regarding inconsistencies and lack of clarity pertaining to the full-teaching load policy for academic teaching staff. Smith second. Approved.
  - vi. Holm asked Isaksen to report back on her discussion with the Provost during open office hours.
- b. Welcome Lunch
  - i. Tabled.
- c. Staff Social
  - i. Tabled
- d. Alma Mater resolution
  - i. Tabled.
- e. Other new business
  - i. None.

Holm motioned to adjourn meeting. Tu second. Meeting adjourned at 12:11pm.

Respectfully submitted,  
Jen Bird