

## ACADEMIC STAFF SENATE MEETING *MINUTES*

January 24, 2011

**MEMBERS PRESENT:** Tom Tu, Christina Kline, Ryan Kreuser, Tammy Fanning, Jen Bird (Secretary), Trisha Skajewski, Ray Reinertsen, Sue Holm

**MEMBERS ABSENT:** Tom Fennessey (Chair)

### **GUESTS:**

Meeting called to order at by Bird, acting as Chair on behalf of Fennessey at 11:04am.

- I. Chancellor's Report
  - a. No report.
- II. Provost's Report
  - a. No report.
- III. Faculty Senate Chair Report
  - a. No report
- IV. Old Business
  - a. Discussion and Approval of December 15<sup>th</sup> Grants meeting minutes (action item)
    - i. Reinertsen motion to approve. Kline second. Approved with discussed changes.
  - b. Discussion and Approval of December 20<sup>th</sup> meeting minutes (action item)
    - i. Reinertsen motion. Kline second. Approved.
  - c. Reports:
    - i. Legislative committee report-
      1. Lynne Williams will be the legislative liaison
    - ii. Personnel/compensation committee report
      1. Nothing to report- Will be meeting soon
    - iii. Mentoring sub-committee report
      1. Bird reported that we will connect with staff and allow them to opt out of the program. Kreuser and Holm are willing to call the new staff to invite them to Thursday's Social.
    - iv. AS rep report
      1. No report
    - v. Campus Climate Survey
      1. Fanning reported that the survey will be open from Feb 1-15<sup>th</sup>. Fanning announced that students can have pizza in Multicultural Center 11 am to 2pm on Feb 1 and 2.
    - vi. Senate Chair report
      1. Fennessey sent the meeting notice and agenda for today's meeting to the Interim Chancellor, Interim Provost, Peggy Fecker, and Steve Rosenberg.
      2. Fennessey has not met with Interim Chancellor or Interim Provost recently.
      3. Fennessey is continuing to work with CIPT.
      4. Furlough Resolution was sent to the Governor, UW System and other state representatives on January 10, 2010. Fennessey only heard back from President Reilly. Fennessey forwarded the email Reilly sent in response to the resolution.
      5. Fennessey sent priorities and expectations to Chancellor, Provost, and HR but has not heard from any of them.
    - vii. CIPT committee updates
      1. Reinertsen reported that the CIPT will be meeting today at 1pm. He and Fennessey are the representatives.
    - viii. Faculty Senate update
      1. No report at this time. Fanning reported that the meeting is scheduled for Tuesday afternoon.
  - d. Review of upcoming events

- i. Diversity Leadership Retreat – Camp Amnicon – January 28-30<sup>th</sup>
- ii. AFT petitioning the state to determine whether academic staff will vote to have a collective bargaining unit. AFT will be holding an election this spring.
- iii. IE Student Retreat in WI Dells – 5 UW-S Students attending with 2 staff members – February 4-6<sup>th</sup>
- iv. Social– VIP banquet room – Thursday, January 27<sup>th</sup> at 4:30pm
- v. Head of the Lakes Job Fair – Wed, Feb 16<sup>th</sup>
- vi. Congrats to the Mock Trial Team – 3<sup>rd</sup> place at conference
- e. Academic Staff Senate priorities
  - i. Bird reported that Fennessey sent the priorities to Interim Chancellor, Interim Provost, and Human Resources Director. Fennessey did not receive information back from any of them.
  - ii. Tom will follow up with them Tuesday.
  - iii. Reinertsen suggested that Fanning give Faculty Senate a copy of the priorities and ask them for their support.
- f. Other Old Business

## V. New Business

- a. Review of 2010-2011 Topics for Discussion list
  - i. Bird reviewed the list and opened the discussion for when and what we need to address.
  - ii. Bird suggested that we need to work on the Bylaws and the grant process immediately. Skajewski concurred and suggested we need to create small subgroups to work on these.
    - 1. Bylaws subcommittee – Holm, Skajewski, Kreuser
    - 2. Development Grants – Tu, Kline, Reinertsen
  - iii. Discussed telecommuting – consensus was established to keep this on the list and work should be left on concurrently with the bylaws and dev grants. Kreuser and Reinertsen suggested we ask questions of our constituents and learn more about other campuses.
  - iv. HR Staff Development related topics -- Evaluations for supervisor, staff orientation, – Mentoring Sub Committee in charge of this.
    - 1. Fennessey will follow up with HR on the priorities sent and have HR respond by March 1, 2011.
    - 2. Fennessey to send an email to Academic Staff to get feedback and reactions on the priorities.
  - v. HR Policy related topics – Multi-year appointments, teaching load issues, and telecommuting policy – will be a part of the discussion for Kreuser and Tu (Bird as a potential member too)
    - 1. Research what other campuses have in these areas through Donna Dahlvang to bring to System Reps meeting.
  - vi. Issues of classism – Fennessey and Fanning talk with Faculty Senate Chair Rosenberg.
    - 1. Discuss at next meeting to determine talking points (add to future meeting agenda)
    - 2. Suggested to review the climate survey results prior to addressing this with faculty senate.
- b. Consideration of Unit Clarification Resolution
  - i. Fennessey and Dahlvang will be working on this soon.
- c. Academic Staff Social – January 27<sup>th</sup> – 4:30pm – VIP in Superior
  - i. Bird will ask Fennessey for a call list.
- d. Staff Development Workshop
  - i. Skawjeski is willing to explore options and organize the program.
  - ii. Possible topics are on developing creativity, strengthening communication skills, customer service (example – Fish Philosophy....), Inclusive Excellence and/or civility and/or global citizenship topics, the 4 hr work week (by Mickey Fitch).
  - iii. Skajewski looking at the week of spring break – before and after lunch.

- iv. Bird estimated that we have approximately \$5000 or so (around \$1300 needs to be dedicated to Inclusive Excellence)
- e. Other new business
  - i. Chair's memo to the Academic Staff, website additions, and update for Faculty Senate for Fanning to report:
    1. Chair, Fanning, and Web -- Ask for feedback on our priorities and discussion topics.
    2. Chair, Fanning, Web -- Future agenda items
      - a. Discussion on inclusion as it relates to classism on campus.
      - b. How we integrate with the new Chancellor as a body – sharing priorities so the issues will be on his/her radar
    3. Chair and Web -- AFT vote is coming up this spring for a choice of being in the union or not – we will get more information to the academic staff as we progress throughout the semester.
    4. Chair and web -- Unit Clarification update in brief (in layman's terms) – ad a link for people to look at to find more information
    5. Fanning -- Talk with Faculty Senate about collaboration on the development workshops for all campus staff -- please tell other faculty about volunteering to present on development topics – assist us in developing our community of learners.
    6. Chair and Fanning- Climate survey encouragement – link from website
    7. Chair -- Promotion reminder for deadline.

Kreuser motioned to adjourn meeting. Holm second. Meeting adjourned at 12:59 pm.

Respectfully submitted,  
Tammy Fanning (on behalf of Jen Bird)