

ACADEMIC STAFF SENATE MEETING *MINUTES*

November 9, 2011

MEMBERS PRESENT: Tom Tu, Ryan Kreuser (Chair), Jen Bird (Secretary), Sue Holm, Ray Reinertsen, Lynne Williams, Scott Smith, Angie Hugdahl, Jenice Meyer

MEMBERS ABSENT:

GUESTS: Faith Hensrud

Meeting called to order at by Chair at 11:17am.

- I. Chancellor's Report
 - a. Hensrud reported. See below. Chancellor is planning to attend in December.
- II. Provost's Report
 - a. Hensrud reported. CIPT is serving a dual role as steering committee for HLC Self Study as well as being our Strategic Planning Committee.
 - i. From the strategic planning perspective a forum was held October 24th to get feedback regarding the priorities presented at that forum. Some feedback was given but nothing that indicated the priorities were out of line. The items presented are moving forward to the next step which is review by the Executive Budget Committee. Committee is meeting November 21st. Purpose of the group is to look at planning priorities, but also to look at what is being proposed for the budget lapse items. Planning for the lapse at this point is currently using the low end estimate, but committee will begin to start looking at what might need to be considered if we are lapsed on the higher end of 1.13 million.
 - ii. HLC Steering Committee- aiming to have a rough draft ready by the end of this semester. Groups are working to pull together evidence and items we need to address. Things that have come out of this that we are looking at making corrections to include changes to the Unclassified Staff Handbook. Our document is from 2001 so it is outdated. We need to ensure that our personnel rules that are stated the most current and were any changes passed through the Board of Regents. Hensrud has asked Peggy Fecker, Ryan Kreuser, Rhoda Robinson and Steve Rosenberg to review issues with the handbook and the extent of the issues. A small working group will be put together to work on correcting issues by Fall 2012. John Taylor our HLC Staff liaison will be on campus in January to see where we are at, answer questions and work with us on challenges posed due to updated criterion. Another version may still come out soon. We are moving forward with creating our draft.
 - iii. Information session held yesterday regarding New Personnel System. Changes are needed to the system still using an outdated titling structure that does not fit the jobs people are doing. In addition, with Unions dissolved, a need for reviewing the structure is now needed. Peggy Fecker will be sending out a brief survey regarding needs and issues regarding personnel structure, everyone is encouraged to participate in the survey. A task force is being created made up of people from across the UW System.
- III. Faculty Chair's Report
 - a. No report.
- IV. Old Business
 - a. Discussion and Approval of October 12th and October 26th Grants meeting minutes (action item)
 - i. Meyer motion to approve both. Reinertsen second. Approved with corrections.
 - b. Reports
 - i. Legislative
 1. Williams reported. Student Senate is passing a resolution against the budget lapse and will go down to Madison to lobby. Faculty Senate is also passing a resolution next week. AS Senate agreed that we would also like to pass a resolution.

- Williams will draft a resolution this week and send it to senators for approval via email.
2. Compensation plan will go into effect January 1, 2012 if approved by JOCER.
 3. There is a discussion taking place regarding changing the ability for people to collect annuity and a paycheck at the same time, thus eliminating “double dipping” by state employees.
- ii. PCC
 1. Kreuser reported. Appeal committee membership has been forwarded to HR. HR will convene the group.
 2. UW System Rep, Jason Beier, on campus yesterday regarding new personnel policy. Beier explained that new policy will aim to provide processes that will address issues regarding promotion and pay. OCER will not govern us anymore and universities will not be as tied to personnel rules of other state agencies as we are currently. Reinertsen would like AS Senate to gather ideas and suggestions that could be shared with our campus representatives to utilize during discussions. Kreuser would like to keep this as a reoccurring discussion for the Personnel Compensation Committee.
 - iii. AS Rep
 1. Williams reported. Williams attended the last meeting in Madison.
 2. Much of the focus was on the budget lapse.
 3. Another discussion focused around ASPRO. Many campuses have active membership. Williams handed out a document created by ASPRO regarding AS Staff concerns. If we have any input, Williams would be willing to send feedback to ASPRO.
 4. Program review – a program planning review group, reporting to Mark Nook,
 5. Discussed the 9 month appointment issues regarding benefits is being reviewed. Decisions have not been made.
 6. UW-Plattville has 3 Instructional Academic Staff on Faculty Senate with voting rights.
 - iv. CIPT
 1. See Provost’s report.
 - v. Chair
 1. Kreuser reported. Kreuser will be working on getting a reoccurring meeting set up with Faculty Senate Chair, SGA President, Provost and Chancellor.
 - vi. Newsletter
 1. Smith reported. Still working on getting it ready and out.
 - vii. Staff Development
 1. Kreuser reported. We had identified a group to look at the charge for the sub-committee and what it all covers. Smith, Tu and Kreuser will meet to work on this. Kreuser requested this be an agenda item for next month.
- c. By Laws review and approval
 - i. Holm reported that we are ready for approval. Reinertsen motion to approve as amended. Smith second. Approved.
 - d. AS Senate goals
 - i. Tabled.
 - e. Flexibilities policy update
 - i. Kreuser reported. He sent the draft to Peggy Fecker for review. Once we hear back we can make any necessary revisions and then send it back to Cabinet.

V. New Business

- a. AS Senate budget cuts

- i. Kreuser reported. Hensrud asked us to look at and cut the AS Senate budget to assist with addressing the budget lapse. Kreuser will send out information regarding what we have for a budget and will ask for feedback on what we may be able to give back.
- b. Budget forum feedback
 - i. Meyer asked what they are looking for. Kreuser and Williams discussed that we should look at our own units and also provide suggestions from a campus perspective of what we could do to cut costs to give back.
- c. Upcoming events
 - i. Tabled.
- d. Other new business
 - i. AS representative on faculty senate – Ann Miller and Jenice Meyer have volunteered. Miller will attend as a volunteer. Reinertsen motioned to appoint Meyer as representative for AS Senate to attend Faculty Senate. Hugdahl second. Motion approved.

Smith motioned to adjourn meeting. Tu second. Meeting adjourned at 12:55pm.

Respectfully submitted,
Jen Bird