

ACADEMIC STAFF SENATE MEETING *MINUTES*

October 12, 2011

MEMBERS PRESENT: Tom Tu, Ryan Kreuser (Chair), Jen Bird (Secretary), Sue Holm, Ray Reinertsen, Lynne Williams, Scott Smith, Angie Hugdahl

MEMBERS ABSENT: Jenice Meyer

GUESTS: Faith Hensrud

Meeting called to order at by Chair at 11:10am.

- I. Chancellor's Report
 - a. No report.
- II. Provost's Report
 - a. Hensrud reported. CIPT is meeting on a continual basis. We have been discussing Integrated Planning and the HLC Self Study.
 - b. Open forum will be held for CIPT about Integrated Planning on Oct. 27th from 12-1pm. We will discuss process for what we are doing for integrated planning and budgeting. One is our budgeting reduction and policies. Another area is looking at our priorities such as Strategic Enrollment Management, Technology, and identified areas of concern. Really looking for everyone to provide feedback. We will have a web link as well to give people a chance to provide feedback if they can't make it.
 - c. HLC Self Study – there are 5 teams that are working on creating their evidence lists. A call will be coming out to campus to begin collecting the evidence. We plan to have our first draft done by the end of this semester.
 - d. System is looking at forming a task force to revise/change the Personnel Systems (Hayes Hill). They are looking at Classified Staff first, but will eventually move on to Academic Staff and Faculty. They are being charged with creating a new system for Personnel Systems. System will choose the task force. We can put names forward and Chancellor Wachter will forward those to System this Friday. Submit ideas to Williams via email. The plan is to implement the new system by July 1, 2013.
 - e. Staff Development – Senate updated Faith on what we are looking at/working on for Staff Development. Provost's Leadership Team and Chancellor's Cabinet will be looking at some proposals regarding this issue at the end of October. Hensrud will report back in November meeting. Tu recommended a Brown Bag series for staff development. Hensrud recommended we identify the topics we would like to see for staff development/orientation. Tu, Smith and Meyer met and planned an AS Promotion information session November 9th from 12-1pm in YU 203. Newsletter is nearly complete and will go out soon.
 - f. Reorganization – are there any questions or comments? None from the group. Information regarding the reorganization went out from Chancellor Wachter via email.
- III. Faculty Chair's Report
- IV. Old Business
 - a. Discussion and Approval of September 28th meeting minutes (action item)
 - i. Smith motion. Reinertsen second. Approved.
 - b. Reports
 - i. Legislative
 1. Reinertsen reported that the recall for Walker will begin November 15, 2011. Williams reported that voter ID issue is still out there but we've made changes and we are in compliance. Williams sent out a budget summary document to AS Senate. Holm reported that we will not where are at with TRiO for quite some time. McNair poster session went very well last week. Tom Nimsgerm, staff assistant to Sean Duffy attended the banquet. Williams reported that Superior Days (Feb. 21-22, 2012) has begun gaining traction. Williams will attend this

year. If you are interested in being a part of it, email Williams. The first meeting will be October 27th.

- ii. PCC
 - 1. Kreuser reported. Fecker will get paperwork out regarding the promotion appeal and will set the meetings.
- iii. AS Rep
 - 1. Williams attended meeting in Madison. Comments are noted in other areas of the minutes as pertaining to various conversations.
- iv. CIPT
 - 1. Campus Budget
 - a. Reinertsen reported. There will be an open forum about what the plan for campus is in dealing with the budget shortfalls we are facing. Kreuser added that there will be a chance for different groups such as Academic Staff Senate and Faculty Senate as well as others will have a chance to provide feedback.
 - 2. Reaccreditation
 - a. Kreuser reported. Process is moving forward. We are in the self study phase. Reinertsen mentioned that we will all need to show artifacts to prove what we have been doing. Williams and Bird added that the self study is allowing us to identify areas of improvement and time for creating an action plan to address the weaknesses.
- v. Chair
 - 1. Nothing new to report.
- vi. Staff Development
 - 1. See Provost's report, e.

V. New Business

- a. Staff survey
 - i. Tabled.
- b. Faculty Senate representation
 - i. Tabled.
- c. Meeting for grant review
 - i. Kreuser will send out a meeting request.
- d. Socials
 - i. October 26th at 4:30pm at Thirsty Pagan. Williams will work on promotion for the event. Kreuser will talk to Tom Burgh about sponsorship. Hugdahl will talk to Thirsty Pagan.
- e. Other new business
 - i. Holm will send out By Laws to academic staff for review and will then bring to AS Senate for ratification.

Smith motioned to adjourn meeting. Hugdahl second. Meeting adjourned at 1:00pm.

Respectfully submitted,
Jen Bird