

## ACADEMIC STAFF SENATE ORGANIZATIONAL MEETING *MINUTES*

October 18, 2010

**MEMBERS PRESENT:** Tom Tu, Sue Holm, Tom Fennessey (Chair), Christina Kline, Ryan Kreuser, Tammy Fanning, Jen Bird (Secretary), Ray Reinertsen, Trisha Skajewski

**MEMBERS ABSENT:**

**GUESTS:** Mary Schoeler, Donna Dahlvang

Meeting called to order at by Chair at 12:04pm.

- I. Interim Chancellor's Report
  - a. No report
- II. Interim Provost's Report
  - a. No report
- III. Faculty Senate Chair Report
  - a. No report
- IV. Old Business
  - a. Discussion and Approval of September 20<sup>th</sup> meeting minutes (action item)
    - i. Reinertsen motion to approve. Kline second. Approved.
  - b. Reports:
    - i. Legislative committee report
      1. No report. Committee has not met yet.
      2. Dahlvang has been forwarding legislative updates to the senate. She would like to know if this should be continued. Senate members agreed it was helpful and to please continue to do so.
    - ii. Personnel/compensation committee report
      1. No report. The meeting needs to be called. Kreuser will work on scheduling the meeting.
      2. Kreuser mentioned that agenda items should include the Instructional Academic Staff evaluation review. Fennessey also mentioned the IAS promotion process needs to be reviewed.
    - iii. Mentoring sub-committee report
      1. Bird reported. We have trained 5 more mentors this fall. Due to comments during mentor training, the Mentoring sub-committee has been discussing the need for a committee to discuss options for creating an orientation for new academic staff, something equivalent to is currently in place for faculty, as well as the need for continued professional development opportunities, possibly modeled after CETL.
    - iv. AS rep report
      1. Dahlvang reported.
        - a. Reps met Oct. 1<sup>st</sup>. Issues brought up: Reps are working on a document that shows how the different campuses handle promotion processes. Working on updating this document and trying to preserve the history. Dahlvang will bring up the UPG 2.05 – how we handle contracts on this campus. Dahlvang suggested that this be something we look at locally and see if it is being followed. If not, Academic Senate could push that.
        - b. UW-Stout's Senate is creating a mission and vision statement for their Academic Staff Senate. They are centering it around what Chapter 36 means to them.
        - c. UW-Colleges is passing a resolution about furloughs and not having them. Dahlvang will pass on the resolution when it is received.

- d. Joint session minutes were sent out to Academic Staff Senate members. At the October BOR meeting, Al Crist gave an update on the implementation of the recommendations of the Competitive University Workforce Commission. Dahlvang then talked to the Board of Regents about a couple key things such as flexibility with how compensation is applied, not cutting benefits to increase salaries, and that governance should be included in discussions on best practices not just HR Directors.
    - e. Academic Staff conference will be July 14-15<sup>th</sup> next summer at Fox Valley Technical College.
    - f. UW-Stevens Point will be voting on an organization to collectively bargain with Faculty and Academic Staff jointly this coming spring.
    - g. Dahlvang suggested starting to think about who the next AS Rep will be since her term is done this year.
  - v. Campus Climate Survey
    - 1. Fanning reported. Committee is working on some incentives. You will see some collaborative promotion for a few of the different surveys coming up around the same time (Climate Survey, AODA, and NSSE). Fanning will be talking to different groups to discuss why it is important that the Climate Survey be taken.
  - vi. Senate Chair report
    - 1. Fennessey reported. Have not met with Chancellor's Cabinet yet. We are setting up monthly governance chairs meeting along with Faith Hensrud.
    - 2. Primarily dealing with committees at this point. There have been some changes and we are trying to work that out a bit. Fennessey suggested that the Interim Chancellor, Interim Provost, Faculty Senate Chair, Academic Staff Senate Chair and Student Government President sit down together to discuss this topic.
    - 3. Recommendations were given to Interim Provost Hensrud regarding some committee change suggestions after our last Senate meeting. Fennessey will keep us posted.
  - vii. CIPT committee updates
    - 1. Discussion will take place under new business.
- c. Review of upcoming events
  - i. UW-System Regent Jeff Bartell is visiting campus on October 26<sup>th</sup>.
  - ii. Regents Academic Staff Excellence Award nominations due February 1, 2011
    - 1. Fanning will contact Mary Noyes about who has been nominated in the past
    - 2. Fennessey is looking into the award for faculty and Teaching Academic Staff and when that deadline is
    - 3. Reinertsen suggested ways for us to get the word out more about these awards
  - iii. TAUWP is looking for someone to sit on the Executive Board as a Vice President for non-instructional academic staff – elections will be held when enough cards are received
  - iv. Preview Day and Majors and Opportunities Market – Thursday, October 21<sup>st</sup> 3-4pm in YU Shippar Atrium
  - v. Mock Interviews for Comm 110 students – October 18<sup>th</sup> 11am-2pm
  - vi. Cultural Night – November 13<sup>th</sup>
  - vii. Workshop – Grad Students...What Do You Need to Know? - YU 203 at 4pm October 20<sup>th</sup>
  - viii. Week of November 2<sup>nd</sup> is National Distance Learning Week
  - ix. Get Your Vote On – encouraging students to vote – now through elections
  - x. Wear Purple Day – October 20<sup>th</sup>
  - xi. National Day on Writing and Open Mic – October 20<sup>th</sup> Noon-1pm YU Shippar Atrium
  - xii. Memorial for April Oleness – October 18<sup>th</sup> - 6pm
- d. Other Old Business
  - i. Committee appointments.

1. Fennessey reported. Still looking for appointees for a couple committees. Suggestions put forward for appointments for the Retention Committee are still being discussed. Fanning suggested that the committee have a more balanced make up since retention is something that takes place outside of the classroom as well as inside the classroom. Fennessey will be meeting with the Interim Chancellor, Interim Provost, Faculty Senate Chair, Academic Staff Senate Chair and Student Government President sit down together to discuss the suggestions for change to the Retention Committee. Reinertsen motioned that we ask for two teaching and two non-teaching academic staff on the committee. Motion failed. Fanning motion to have preference for teaching academic staff, but if can't be filled with teaching academic staff, it can be filled with non-teaching academic staff and add the FYE Coordinator to the committee. Vote. 1 opposed. Motion passed.
2. CIPT committee – Academic Staff Senate suggested that we add 2 academic staff to the committee, one preferably teaching academic staff. Interim Provost Hensrud is bringing this request to the committee.

#### V. New Business

- a. Review of 2010-2011 Topics for Discussion list
  - i. Discussion with Human Resources, Interim Chancellor and Interim Provost. Fennessey will invite them for next meeting. Senate will brainstorm some questions to discuss.
  - ii. Multiple Year and Rolling Terms – this information will need to be coming out and Academic Senate will need to help get the message out. Reinertsen asked if we could just get on a rotation where people who would qualify would automatically get it without having to submit it. Bird added that if it cannot be automatic then we need to work to make sure that people coming in and supervisors have the training and information about how to go for a promotion.
- b. Review of Faculty Senate Minutes
  - i. Fennessey reported. Minutes are on-line, encourage senate members to review.
- c. Academic Staff Senate Newsletter
  - i. Fennessey will work on getting this out.
  - ii. Reinertsen suggested putting the link in the newsletter.
- d. Other new business
  - i. Fennessey reported. Dahlvang sent out the Staff Training information that UW-Stevens Point is doing.
  - ii. \$4503 has been allocated for Academic Staff Development Grant. The call will go out for this soon. System has some criteria that we need to be looking at when grants are approved. Fennessey will look in to this.

Kreuser motioned to adjourn meeting. Holm second. Meeting adjourned at 1:56pm.

Respectfully submitted,  
Jen Bird, Secretary