

October 14, 2015

### **Academic Staff Senate Meeting**

Present: Academic Staff Senate Members

**Call to Order** 2:06

**Approval of Minutes** (Nick/Jon) approved (one abstain)

**Chair Report & Updates** Innovation Grants – information going out. Dates announced soon and reaching out to those who've submitted applications. Cabinet Meeting – concern of who the grants are open to – asked that moving forward to be clearly inclusive. Areas of Retention Document shared with hope of monthly updates moving forward. Academic Advising proposal to go with intake model and partnership with departments. Looking at Assist Program and Policies. Career Services to create better outcomes for students. Credit Transfers process under review. Math placement to be investigated. Remedial math, investigating options. Scholarship resources can be given out with admissions and financial aid. Looking to increase student fellowship programs. Perkins loan has gone away. SHS looking to partner more. Suspension and reinstatement process is being discussed. Petition to change tuition and fees for graduate students being discussed.

Share powerpoint of Retention Document.

How to streamline accepting transfer credits. Work on more common agreements within system and neighboring systems. Faculty needs to be involved, but could be adjusted. Retention rates need addressing for transfer students once they're here as well.

October 29<sup>th</sup>, Faculty Staff Listening Session – more details to be passed along

Social with CETL, just a few people but good discussion.

Athletic Policies being worked on – revenue distribution policy to be created to incentivize coaches and programs to run clinics/camps.

### **Sub-Committee Reports & Update on Priorities '15-'16 Year**

***UW-System Representative*** (Jenice for Rob) Discussion on future of Tenure, Shared Governance and Accountability Dashboard. Budget and New Travel Policies. Policies are much more strict. Listening session was run by UW-System on our campus, very targeted process. About 40 people – on par with others statewide.

***Personnel*** Determining categories and looking for protocols – not finding protocols. While there are many unique differences, there needs to be standards across the board. Can we put a policy in place? Would it be a benefit? Interim and LTE positions seem to extend beyond their intent and affects planning for individuals and programs. Looking at other campus policies – Stout has something, but we've not yet seen it. Good to have examples to share. Working to put together workshops for promotion.

**Professional Development & Awards** Main focus on Orientation and onboarding – 3 tier approach for what everyone needs across all categories, what academic staff members need and what’s specific to different positions.

**Communications** Looking at on-campus event for a social, by-laws should be ready to go (after a quick proofread), creating newsletter and template. Need in-design file for finishing newsletter.

**Report from Chancellor** out of town

**Report from Provost** Innovation initiative has just completed first cut and will be asking those selected to Nov.6<sup>th</sup> Big Pitch Big I. Q&A for small I initiatives. Alumni paid for a team to go to Berkley to Educators’ institute for Social Intelligence conference. Working on presentation from the experience as well as to move forward with future visits and more staff able to attend with support.

Listening session to take pulse with campus community. Good to know questions in advance, if possible.

Discussion: Policy & accountability for different positions, such as LTE. LTE is not technically academic staff. Can request conversion from non-renewable to renewable academic instructional staff. Can follow process for non-instructional. Policy better for individuals and limiting impacts of exceptions.

**Governance Liaisons** no reports and no liaisons in attendance, but heads are meeting soon

**Old Business**

**Welcome Event for New Senators** Tried to find a time – felt bad cherry-picking. Can try again, by majority. Wednesday, October 28<sup>th</sup> Lunch – see invitation.

**New Staff Orientation** see update from ProDev&Awa.

**New Business**

**Open Senate Seat** - hold special elections? Have a month from the departure to hold a special election to take seat for remainder of term. Start Process by Friday October 23<sup>rd</sup>.

**Emeritus Policy Review process/procedures** Question came up about criteria – how do we help give guidance? We can only make recommendations. Help those writing nomination letters and given HR a clear role for checking years of service. Guiding questions for creation of letter and committee should go back to nominator to seek clarification – “Tips for Writing a Nomination Letter” to be created by Jen.

**Listening Session – October 13<sup>th</sup> 5-6:30 in the YU** It was yesterday, so no longer new.

**Problem** with good people, including our own Mandee, leaving. Is what it is.

**Adjourn** (Ryan/Mandee)

Action Items

Respectfully Submitted - ~john