

**UW-Superior Program Prioritization**  
**Academic Programs (Undergraduate and Graduate)**  
**Review Template (Due: Dec. 6, 2013)**

**Yellow** = Data/Review provided by Department Chairs/Dean

Other data provided by institutional research, budget, career services, etc. (Data will be provided to Chairs by October 31, 2013)

**Criterion 1: Relationship of Program to the current campus mission**

UW-Superior Mission: *The University of Wisconsin-Superior fosters intellectual growth and career preparation within a liberal arts tradition that emphasizes individual attention and embodies respect for diverse cultures and multiple voices.*

*To accomplish these ends, the University will:*

1. *Provide students with a carefully articulated and comprehensive foundation in liberal studies as a base for all degree programs.*
2. *Award baccalaureate degrees in selected fields in education, the arts and the humanities, in the sciences and social sciences, and in business.*
3. *Offer graduate programs in areas associated with its undergraduate emphases and strengths.*
4. *Extend its undergraduate and graduate resources beyond the boundaries of the campus through distance learning programs.*
5. *Expect scholarly activity, including research, scholarship and creative endeavor, that supports its programs at the associate and baccalaureate degree levels, its selected graduate programs and its special mission.*
6. *Engage in appropriate interinstitutional relationships to enhance educational and service opportunities.*
7. *Foster, with University of Wisconsin-Extension, the development of cooperative and general outreach programming and the integration of the Extension function with that of this institution.*

**Discuss the alignment between the program and the current mission of the institution. Cite specific examples (maximum of 300 words).**

**Criterion 2: External Demand**

Criterion 2A: Enrollment trends over the last 10 years (data pulled by institutional research; fall 2003 and fall 2012).

Criterion 2B: Percent of UW-Superior undergraduate population (fall 2003 and fall 2012).

Criterion 2C: Enrollment Outlook Rating Report (Occupational Outlook and other sources).

Provide analysis of the three areas in external demand (maximum of 300 words).

### **Criterion 3: Internal Demand**

Criterion 3A: Induced course load matrix -percentage of lower- and upper-division student credit hours serving non-majors, past 3 years.

Criterion 3B: Double majors - percentage of students in a program with an additional major, average over past 3 years.

Provide an analysis of the two areas related to internal demand (maximum of 300 words).

### **Criterion 4: Program Inputs**

Criterion 4A: Faculty Stability - 3-year average of percentage of FTE provided by regular faculty versus part-time or one year hires).

Criterion 4B: Student metrics - Average ACT composite from undergraduate 2011-12 program graduates.

Criterion 4C: Program Inputs - Number of students per instructional staff.

Narrative analysis of Criterion 4A through 4C (maximum of 300 words).

Criterion 4D: Adequacy of Equipment (assessment conducted by program coordinators).

Narrative and description of equipment by type according to the following scale:

- Equipment is severely sub-standard and/or inadequate for needs
- Equipment is sub-standard and/or inadequate for needs
- Equipment is standard for needs
- Equipment is above standard and/or adequate for needs
- Equipment is exceptionally above standard and/or adequate for needs

Criterion 4E: Adequacy of facilities (includes office space, instructional space, and program-specific space; assessment is conducted by program coordinators).

Narrative and description of equipment by type according to the following scale:

- Facilities are severely sub-standard and/or inadequate for needs
- Facilities are sub-standard and/or inadequate for needs
- Facilities are standard for needs
- Facilities are above standard and/or adequate for needs
- Facilities are exceptionally above standard and/or adequate for needs

### Criterion 5: Quality of Program Outcomes

Criterion 5A: Evidence of assessment for improvement.

Narrative of your assessment plan and reports that were submitted to the Assessment Coordinator will be reviewed by the ESPSC. If there is additional information that is not reflected in these documents please provide it to the Assessment Coordinator and attach it to this report. Describe how you have used the analysis of assessment to inform program decisions (use examples of decisions driven by assessment). (maximum of 500 words)

Criterion 5B: Placement Information - Percentage of students indicating that they have found employment or undertaken additional education, average over past 3 years.

Criterion 5C: Program Engagement in activities related to High Impact Practices.

What is your program's contribution to each of these areas (please estimate)?

- Internships
- Writing Across the Curriculum
- Academic Service Learning
- Global Awareness
- First Year Seminars
- Seminars/capstone courses
- Undergraduate research
- Other (community engagement, presentations, poster sessions, etc.)

Criterion 5D: Program Inputs - Evidence of program review or accreditation process.

**Narrative:** For accredited programs describe outcome of most recent accreditation review, steps that will be taken; and date of next review.

### **Criterion 6: Size, Scope and Productivity**

Criterion 6A: Number of majors per FTE, median number over past 3 years.

Criterion 6B: Number of graduates per FTE, median number over the past 3 years.

Criterion 6C: Student credit hours per FTE, median number over the past 3 years.

**Criterion 6D: Discussion related to service load per faculty.**

Please provide the number of committees each faculty member serves on in the following categories: Faculty, University, Councils, Department, Program, and Search and Screens. Please complete the matrix in Appendix A on page 5 of this document. Please provide the percentage of time that each faculty members serve on community related service.

**Criterion 6E: Discussion related to advising Load per faculty.**

How do you determine advising loads per faculty; please explain the differential advising loads across your department; what is the 3 year average load per faculty. Put this into context with the number of majors and minors.

**Criterion 6F: Research/Creative activity: This Criterion is to be assessed at the department level, not the program level.** Please complete the matrix in Appendix B on page 6 of this document.

**Department heads to summarize the highest priority items in the research/creative activity section of your annual report. 3-year total number of: Regional, National, International.**

- Presentations/performances/exhibitions
- Books
- Peer-reviewed journal articles
- Other (example: civic engagement, consulting, etc.)

Provide a brief bulleted list of major accomplishments over the past 3 years. (maximum of 50 words)

**Criterion 7: Revenue/Other Resources Generated**

Criterion 7A: Tuition - Past 3 years, taken from cost of instruction data.

Criterion 7B: Department level non-tuition revenue - Past 3 years (concert tickets sales; research and grants; fundraising; endowments; course fees, etc.).

Provide comments related to non-tuition revenue sources. (maximum of 200 words)

**Criterion 8: Costs/Other Expenses - Cost per student credit hour, past 3 years**

**Criterion 9: History and Development of the Program (800 word limit)**

Criterion 9A: Describe the evolution of your program.

Criterion 9B: What unique niche does your program fill at UW-Superior and/or in Wisconsin?

Criterion 9C: Does your program have a national or international reputation or a high degree of visibility? Explain.

Criterion 9D: How has your program adapted to changes in technology, student populations, employer needs, and/or trends within your discipline?

**Criterion 10: Opportunity Analysis of the Program (1000 word limit)**

Criterion 10A: What are the potentials for future growth/change/adaptability of program?

Criterion 10B: What plans, if any, are there to make changes to the program to improve quality, efficiency, and student experience in the program in the future?

Criterion 10C: In what ways would additional resources be beneficial to the program?

**Appendix A:**

**Criterion 6D: Matrix (for 2011-12)**

Each Person	Classification (Faculty, Adjunct, IAS)	# of Council or Faculty Senate Service Assignments	# of Faculty Committees	# of Academic Staff Committees	# of Student Committees	# of University Committees	# of Department Committees	# of Program Level Committees	# of Search & Screen Committees	Total # of Service Obligations for Each Person	Total Credit Hours 2011-12	Total # of Advisees as of Fall 2012
A												
B												
C												
D												
E												
F												
G												
H												
I												
J												
K												
L												
M												
N												
O												
P												
Q												
R												
S												
T												

**Appendix B:**

***Criterion 6F: Matrix***

Each Person	Classification (Faculty, Adjunct, IAS)	# of Presentations, Performances, Exhibitions		# of Recordings, Other Media, Productions	# of Books	# of Book Chapters	# of Articles	# of Non-Peer Reviewed Articles	# of Peer Reviewed Articles	# of Other
		Open	Refereed or Juried							
A										
B										
C										
D										
E										
F										
G										
H										
I										
J										
K										
L										
M										
N										
O										
P										
Q										
R										
S										
T										