

PLANNING AND BUDGETARY COUNCIL (PBC)

Meeting Minutes
Barstow 202
October 6, 2010

The meeting was called to order by the chair, Mary Balcer, at 8:07 a.m.

Members present: Liz Blue, Mary Balcer, Deb Nordgren, Suzanne Griffith, and Jerry Hembd.

Motion by Liz and second by Deb to approve the April 26, 2010 minutes. Motion carried.

Mary Balcer is serving as PBC chair for the current academic year and Deb Nordgren is co-chair and “chair in waiting” for the subsequent year. Jerry Hembd agreed to serve as secretary for one more year with the understanding that he will not serve in this role the following year.

This first meeting was primarily an organizational one. Mary will lead an effort to get our records in order and archived so that they are accessible online. Jerry, as a member of Faculty Senate, will serve as the reporting liaison for the PBC at those meetings.

The charge of the PBC was reiterated, as taken from the December 8, 2008 minutes. It is: *(a) The council shall review, develop, and coordinate the faculty governance role in university planning and budgeting processes and shall make recommendations (proposals) to the Faculty Senate. (b) The Council shall receive and react to communications from the Faculty Senate or the Senate Executive Committee.*

The PBC should link to the administration through Faith Hensrud this year. We need to meet with her and ensure the links with CIPT are established. Mary agreed to follow up on this with Faith. Liz agreed to serve as the PBC rep on the CIPT.

Meeting dates for Fall semester were set as follows: October 27, November 3, November 17, December 1, and December 15. Meetings will start at 9 a.m. in Barstow 202.

There was a discussion regarding planning at the departmental level. The recently deadlines for one-year goals and three-year plans were noted. These plans will be in Weave online. The PBC will need read-only access to Weave to view these plans. The PBC will serve as a “funneling point” for these plans in an effort to be able to move from a reactive mode to a more proactive stance per recommendations to the Faculty Senate in the overall planning and budgeting process.

The PBC will be involved in its annual review of the Academic Plan later this semester. Requests for input will be sent out in December and completion of the review is set for February.

The “Proposed PBC Role in Campus Strategic Planning and Budgeting Cycles,” dated May 3, 2010, was discussed. It represents the culmination of last year’s efforts. Although it is apparent that the proposed timelines will not be implemented during the current academic year, given the above-noted planning deadlines and reorganization of the CIPT, they do represent PBC recommendations for the longer term. During the current year, there will be a need to adjust these timelines to reflect on-the-ground realities and to prepare for a more regularized timeline over the longer term.

It was agreed to forward the “proposed role” document (and supporting historical minutes) with these minutes to Steve Rosenberg, Faculty Senate Chair.

There is a need to clarify the role of the PBC Chair on Executive Committee.

The meeting adjourned at 9:00 a.m.

Jerry Hembd, Recorder