

Academic Program Review Council

Minutes of the Oct. 21, 2011 meeting

Attendance: Jacobs; Stocker; Tucker. Guest, Jeff Schuldt

1. Approved minutes of Oct. 7 (Stocker/Tucker)
2. Announcements –
 - a. Xingbo Li has been elected to the 5th seat of the Council
 - b. Upon consultation with Peter Nordgren and Faith Hensrud, it appears that the Distance Learning Center will probably not undergo APRC review; the classes offered through Distance Learning should be included within the various programs. The Center as a support unit is reviewed independently. *The question of under what unit review of Individually Designed Majors still needs to be addressed.*
 - c. Discussion of response to Comm Arts memo of Sept. 6, in which the department notified APRC of intent to submit draft Jan 15, 2012. Chair reported that she had not sent either an individual response or group notification due to the delicacy of composing the message. Instead, a new draft letter was shared outlining the purpose and background of Program Review. The single letter will be sent to all departments in the current and upcoming cycle of reviews. Council delegated the delivery to the Chair.
3. Council members discussed issues of the SSCI with former APRC Chair, Jeff Schuldt. The SSCI is currently being examined by both Budgetary Review Council and a special Ad Hoc committee in an attempt to clarify it. Areas of particular concern to the Council and the HBJD Department during 2010-11 included lack of clarity about (the first) pages 9-11 of the descriptive portion, which includes the expectations of external reviewers and the 1 page table for the response from APRC. These 3 pages need explanation of how the reviewers are to complete. Schuldt informed the Council that the steps after APRC reviews are still unclear. To relieve burden on the current committee, he will complete the response to HBJD and send the final document on to Faculty Senate, thereby finalizing the process for the single completed 2010-11 review.