

Academic Program Review Council

Minutes of the Nov. 4, 2011 meeting, held in JDH 219.

Attendance: Jacobs; Kropid; Li; Stocker; Tucker

1. Minutes of Oct. 21, 2011 approved (Tucker/Stocker)
2. Announcements
 - a. Jacobs reported on communication with various departments. **Natural Sciences** Dept. (2010-11) has sent a draft review. The draft itself was not shared with the APRC at this time. Jacobs has received messages of concern that the review may have gaps or be otherwise incomplete – it appears Physics is missing altogether. **Health & Human Performance (HHP) Chair** (2010-11) has agreed to schedule a meeting week of Nov 7 with APRC Chair to discuss where they are in the process. **Comm Arts** (2010-11) will submit a written update of progress by Nov. 11 as requested by APRC. **Business & Economics** (2011-12) confirmed willingness to submit their review, but acknowledged that the significant attrition in the department will probably mean delay. APRC members asked APRC Chair to determine whether an abbreviated version of the report might be appropriate. B&E Chair asked for a January meeting. **Ed Leadership** (2012-13-14) originally asked Chair to attend dept meeting, but postponed due to other agenda items; Since the review of T Ed and Secondary Ed is not due until 2012-2013 it is possible to wait for revisions to SSCI. APRC Chair talked to various people associated with prior review of **Distance Learning Center** (2012-13). APRC is still unclear how to proceed, since DL only hosts courses for other units. Questions about responsibility for: Individually Designed Majors (Gen Ed?); DL Advisement. Chair APRC did not receive response from Social Inquiry (2012-13)
3. Review of proposed changes to SSCI (from ad hoc committee)
 - a. Stocker presented a proposed flowchart that included explanation of where documents go after APRC initial review. Impact of removing ‘external review’ requirements (see: ‘discussion’) would increase completion of reviews. It is unclear at what point the Review is given to the Provost. Prior reviews appear to have been sent simultaneously to Senate and Provost. Since APRC and Budgetary Review Council used to be one council, and since program reviews affect budget decisions, Stocker will ask Budgetary Review Council chair, Liz Blue, at what point BRC feels it should be placed this timeline.
 - b. Discussion of SSCI changes: Stocker and Jacobs reported on the SSCI Ad Hoc committee meeting. They noted the Ad Hoc committee’s recommendations to add an introductory Department executive summary showing Department alignment with the University, followed by program-level responses to SSCI questions that include program-level alignment to the Department. Both Stocker and Jacobs believe that the Ad Hoc committee will recommend removal of requirements for External Review for *all* programs because it is unsustainable financially and puts a large burden on the departments in completing the SSCI. The Ad Hoc committee discussed changes to the Glossary, and ask for any recommendations in defining ‘stand-alone minors’

4. 'Other' Agenda items; Assignments

- a. APRC chair will forward links to Board of Regents - Academic Affairs 2010 document on Program Review. APRC members review expectations/uses of Program Review from a System viewpoint.
- b. APRC chair will forward the "6 questions" that were used in the review process prior to the SSCI. APRC members will formulate appropriate questions to frame the evaluation of programs using the new model.
- c. APRC chair will forward to APRC the Ad Hoc draft revisions of SSCI. APRC members will review and recommend additional areas for clarification.
 - i. Language for External Reviewers is still in the most recent version
 - ii. Clarifications on 'reviewer' pages (Part I, pg 11; Part II, pg 13). What purpose of the OFI's. Are they the opportunities for improvement seen by the department or by APRC? How shall APRC interpret the 'support' column?
 - iii. The "1st pg 11" and "2nd pg 13" are similar charts, but have different titles and explanation associated.