

Academic Program Review Council. Sept. 23, 2011 (Draft minutes)

Convened by Wendy Kropid, 2 pm, Swenson 2005. [minor corrections submitted 9/30]

Approved Oct 7, 2011 (Stocker/Tucker)

Attendance: Wendy Kropid (convener); Laura Jacobs; Shevaun Stocker; Shin-Ping Tucker. Guest – *Interim* Provost Faith Hensrud. 5th member has yet to be selected by the Faculty.

Kropid reviewed the charge of the committee, distributed copies of the SSCI format. Upon discussion, committee will recommend that the by-laws should be modified so that the Chair serve 2 years, with election in the Spring, and that the 1st fall meeting should be convened during Welcome week. This will be taken to Faculty Senate Chair for consideration.

Chair selection. Laura Jacobs was elected chair for 2011. Election of a Secretary was postponed until a later meeting.

Provost Faith Hensrud reviewed recent history of Academic Program Review on the campus and noted weaknesses that have accumulated in the process. She recommended formation of an ad hoc committee to revise and clarify the Academic Program Review guidelines for programs. One member of APRC was chosen to represent APRC on this revision committee (Jacobs). The revision committee will clarify the relationship between the Self-study for Continuous Improvement (SSCI), the *Strategic Plan*, Annual Reports in WEAVE Online, clean up and removal of redundant data, clarify language, and how these feed into the 7 year cycle of an Academic Program Review. This modified format will then be distributed to programs in the year prior to their submission to APRC for review. Discussion points to be raised with ad hoc committee include requiring each program to write separate reviews, with department writing an over-arching executive summary.

Committee consulted the schedule of programs. Those to be submitted to APRC in 2011-12 include

- Natural Sciences (Chemistry, Physics, Biology and Earth Sciences)
- Communicating Arts
- Health & Human Performance [*questions on approach for Special Ed within that department*]
- Business & Economics [*questions on ability to fulfill requirement based on depletion of programs due to staff attrition*]

Those Programs to be notified to begin work towards submission to APRC in Fall 2012

- Distance Learning
- Social Inquiry (Anthropology, Broad Field Social Science, Global Studies, History, Philosophy, Political Science, Sociology, and Women's and Gender Studies)

- Educational Leadership? (Counseling Professions, Ed Ad originally scheduled for 2013; Teacher Ed and Secondary Ed for 2012)

Schedule: regular meetings Fridays every other week from 2 – 2:50 pm.

Meeting adjourned 3:05

Respectfully submitted, Sept. 23, 2011 by Laura Jacobs