

Academic Program Review Council

Minutes of January 17, 2012. 1-3 pm, Swenson 1007

Attendance: Kropid, Li; Stocker; Tucker; Jacobs

Meeting called to order at 1 pm.

1. Minutes of Dec. 2 were unanimously approved (Stocker/Kropid)
2. Announcements
 - a. Spring meeting schedule will be 2 hrs weekly Thursdays 2:30-4:30 (location tbd)
 - b. Natural Sciences asked for more explanation of how to flesh out their responses
 - c. Chair will meet with DBE/Richard Stewart January 31 to discuss an abbreviated report. Provost wants APRC to set timetable for interim report as well. Discussion. Propose 2014-15.
 - d. APRC Chair met with Educational Leadership January 13, 2012 to discuss upcoming reviews. Because of restructuring, T Ed would be entering cycle for review (2013), while Counseling and Educational Administration would not be in review until the following year. Because T Ed is also working on DPI this spring, APRC proposes to recommend T Ed be put into the other Educational Leadership schedule (rather than Counseling and EdAd moving to T Ed schedule).
3. Copies of Health and Human Performance Program Review were distributed.
4. Communicating Arts Review was promised to be delivered by today (postponed from Jan. 15 date proposed by Comm Arts in Sept. memo due to Chair absence at funeral). The review had not been received before today's meeting.
5. Discussion of how APRC will perform the reviews. Because of the need to understand the entire review, each APRC members will review all sections. APRC will meet for 2 hours weekly, beginning Feb. 2. APRC members will share responses to HHP Section 1 (Mission & Alignment) and Section 2 (Helping Students Learn) at the Feb. 2 meeting. Additionally, the APRC Chair will distribute Comm Arts review as soon as it arrives, and members will review sections 1 & 2 of that review as well. APRC members asked that the APRC Chair communicate with HHP regarding initial review, as some sections appear to be missing.
6. Discussion of Program Review Guideline and Template from the ad hoc committee. The APRC will simultaneously monitor the appropriateness of the questions and format of the new Template as we proceed through the 2 reviews that are using the former SSCI. A final recommendation on how future APRC members should conduct the reviews will be developed based on this comparison.
7. Other. APRC members reviewed schedule of upcoming reviews.
 - a. Natural Sciences are still behind; Chair has been in communication with various department members, as Chair of Department is on sabbatical this term. Deadline needs to be set.
 - b. Business & Economics, currently due this January, discussed in 2c, above.

- c. Ed. Leadership discussed in 2d, above. (Counseling due 2013-14; EdAd, 2013-14; T Ed including secondary ed was completed in 04-05, so due 2012-13)
- d. Social Inquiry Chair was notified fall 2011 of pending review due 2012-13. Chair will follow up with department.
- e. Discussion of Distance Learning Center, which performed a unit review in 2004-5, so is due for review in 2012-13. Based on discussion with the Vice Chancellor, each department/program within distance learning should be reviewed within the associated department. However, questions about who/where review of Individually Designed Major and certifications offered through DL are reviewed still need clarification.

Adjourned: 2:20 pm.