

Academic Program Review Council

Minutes

Dec. 3, 2018: 9 a.m. SWEN 3004

1. Review meeting of Nov 12 (no decisions made as no reviews had been received)
2. Announcements
 - a. Discussion of continuing lack of submissions by overdue departments. A letter shall be drafted to delinquent departments/programs, with hard deadline for submission of Jan. 7 2019
3. Review of AP 1117/PBC DASHBOARD
 - a. Initiated discussion of criteria for new programs that should be incorporated into ongoing Program Reviews
4. Other
 - a. Assignment to review current data sets provided annually and review current template for commonalities. Come prepared to discuss
 - i. Potential proposal to change review cycle (perhaps suggesting a 2 yr report to Dean and a Program Review combining biannual report with analysis and response to emerging trends in yr 4)
 - ii. Means to put 'teeth' in program review and governance. If report late or incomplete cannot advocate for resource needs and may serve as a 'check box' by administration
 - b. Bring spring calendar so we can set spring meetings

Recorder (Secretary of the meeting): Laura Jacobs