

# Katy Wallander

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## Education

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### Bachelor of Science

Major: Environmental Studies, Minor: Biology  
University of Wisconsin-Superior – Superior, Wisconsin

GPA: 3.2/4.0  
Graduation: Dec 2015

## Research Experience

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### Research for Capstone

University of Wisconsin-Superior

Aug 2013 to Present  
Superior, WI

- Researching for credits earned towards individually designed Environmental Studies degree

### Undergraduate Researcher

McNair Scholars Program

Aug 2013 to Present  
Superior, WI

- Preparing results of my summer rusty crayfish research into a published research paper for the scientific journal, *Biological Invasions*, with the Lake Superior National Estuarine Research Reserve and the Minnesota Sea Grant

### LS-NERR Research Intern

Lake Superior National Estuarine Research Reserve

May 2013 to Aug 2013  
Superior, WI

- Worked in collecting and analyzing data for invasive Rusty Crayfish within the St. Louis River Freshwater Estuary while demonstrating the proper collection and preparation techniques
- Assisted the Associate Research Coordinator and the Associate Monitoring Researcher in evaluating and monitoring water quality within the St. Louis River Freshwater Estuary
- Familiarized self with basic maintenance of water quality equipment and water quality sondes and sensor calibrations
- Maintained the field data log sheets and log books for the entire research team to accurately organize all data into Microsoft Excel spreadsheets
- Presented results at the WiscAMP Annual Meeting in Madison, Wisconsin in November of 2013

## Work Experience

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### Yellowjacket Union Desk Assistant

Yellowjacket Union, University of Wisconsin – Superior

Aug 2013 to Present  
Superior, WI

- Uphold strong customer services skills by greeting and servicing phone calls on the phone line
- Aid in interaction, assistance, and courtesy in customer requests and response
- Provide proper campus information to building users
- Support all permanent staff housed in Union Administrative Offices including Residence Life and the Vice Chancellor for Campus Life
- Multi-task and solve problems responsibly and independently
- Handle currency and maintain operational office functions

### Career Resource Assistant

Career Services, University of Wisconsin – Superior

Aug 2012 to Present  
Superior, WI

- Assist students and alumni in cover letter and resume development with follow-up support
- Troubleshoot customer requests and aid using all available resources offered by Career Services
- Help students and employers register for career related events in regards to specific processes
- Take messages and set up appointments with advisors
- Provide general assistance to Career Services staff
- Greet and assist students, faculty, staff, and employers at front desk

**Certifications**

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- Applied Geographic Information Systems (GIS) certified  
University of Wisconsin – Superior
- May 2013  
Superior, WI

**Relevant Skills**

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- Public speaking experience through orientation events and presentations given
- High interaction level with the public using effective communication and customer service skills
- Experience with computer software, such as GIS, and office equipment and operations
- Knowledge of lab equipment and proper safety skills
- Ability to develop and support interpersonal skills effectively with a climate of enthusiasm, teamwork, and cooperation
- Organizational skills including handling multiple tasks efficiently, time management, record keeping, scheduling, and prioritization

**Awards and Achievements**

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**McNair Scholars** Recipient Dec 2013 to Present

- Participated in mentorship and relationship building while receiving a set stipend to conduct undergraduate research within environmental studies

**Wisconsin Alliance for Minority Participation (WiscAMP)** May 2013 to Aug 2013

- Recipient of the WiscAMP 2013 grant to conduct summer research within a Science, Technology, Engineering, and Mathematics (STEM) discipline