

John Smith

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July 17, 2012

Ms. Jane Doe
District Administrator
Superior School District
555 North Ave.
Superior, WI 55805

Dear Ms. Doe:

I am writing in regards to the anticipated openings for an Elementary Education Teaching position in the Superior School District. I have learned about these positions through my cooperating teacher, Jo Smith.

Throughout my education experience at the University of Wisconsin-Superior I have been involved in various classrooms throughout the Superior School District as a pre-service teacher as well as a Student Teacher at Bryant Elementary. I believe I would be a good fit in the Superior School District because I understand that every child is a diverse learner in their own respect. I am able to recognize the individual needs of the students and plan lessons that will benefit them as well as the rest of the learners in the classroom community. I have high expectations for my students and believe that best learning happens in a positive environment that is created and maintained by the teacher. Throughout my time at Bryant Elementary I learned about the Positive Behavior Intervention Strategy and how to implement it effectively in the classroom. By providing students with positive feedback I encourage their positive behavior which in turn eliminated the negative attitudes in the school. Additionally, my ability to work effectively with parents and colleagues allows me to create the most beneficial atmosphere for both the individual learners as well as the school as a whole.

Thank you for considering me for the Elementary Education Teaching position within your district. I have enclosed all application materials needed and look forward to the opportunity to meet with you about the Superior School District and the opportunities available. If you have any questions, please contact me at (715) 394-8024 or at career@uwsuper.edu.

Sincerely,

John A. Smith