

Freddy Fastfood

(218) 555-5555 • fastfood@gmail.com
918 University Drive • Superior, WI, 54880

Education

Bachelor of Science

Major: Health and Human Performance, Minor: Education

University of Wisconsin-Superior, Superior, WI

GPA: 3.2, Graduation Date: May 2014

Work Experience

Server

Taste McBurger Palace, Superior, WI

May 2012 – Present

- Maintain high standards of customer service
- Master point-of-service (POS) computer system operations for automated order taking
- Handle currency and credit transactions quickly and accurately
- Follow rules for safe food preparation, assembly, and presentation

Server

Burger Queen, Duluth, MN

April 2011 - May 2012

- Assisted management with inventory control and stock ordering
- Built loyal clientele through friendly interaction and appreciation
- Resolved complaints promptly and professionally
- Took initiative to find extra tasks when scheduled duties were completed

Skills

- Time and scheduling management
- Seamless service to customers and other team members through leadership and teamwork
- Clear, positive, and effective communication during high-volume, fast-paced operations
- Inventory control and stock procedures