

Nanny McPhee

(218) 555-5555 • mc@gmail.com

918 Ross Hall • 2307 Catlin Ave • Superior, WI, 54880

Education

Bachelor of Science

Major: Education, Minor: Psychology, Concentration: Child Psychology

University of Wisconsin-Superior, Superior, WI

GPA: 3.7, Graduation Date: May 2014

Work Experience

Nanny

Ames Family, Superior, WI

April 2012 – Present

- Care for school aged children of 10, 8, and 6
- Organize educational, entertaining, and fun daily activities
- Provide transportation and cook healthy meals for the children
- Help each child individually with schoolwork, specifically reading and math skills
- Responsible for coordinated activities with other nannies and children
- Read and discuss multiple books at various reading levels with the children

Volunteer Work

- Taught Junior Achievement to 3rd graders, Royal Oakes Elementary, Woodbury, MN
- Volunteered for Feed My Starving Children, Sky View Elementary, Oakdale, MN
- Read books to various aged children, Lake Superior Elementary, Superior, WI

Skills

- Entrepreneurial skills from creating specialized, personable business cards to advertise nanny services
- Time and scheduling management
- Clear, positive, and effective communication during high-volume, fast-paced interactions

Certifications

- First Aid certified, April 2012
- Leadership Academy certified, May 2012