

Theatre Portfolio Expectations

Portfolio review will be held during the last week of classes each spring semester. You will be asked to sign up for a time to meet with the theatre faculty and staff. At that time, you will also be asked to speak about the goals you accomplished this year and the goals you have set for the upcoming year.

The nature and scope of the portfolio is contained within the title of a course that you will take called **“Professional Preparation.”** This course will help you develop the skills you will need in order to be employed in a very competitive industry. The course will give you instruction about how to sell, market and promote yourself and your skills in the theatrical business world. Your portfolio is an important piece of that promotion.

Overall Expectations:

- All theatre majors and minors are required in their 1st year to create a portfolio and to update and maintain it through graduation.
- All theatre majors and minors are required to work on every University Theatre show in some capacity, and show that participation within their portfolio.

Biography: We expect to see 2 different versions. Shortened version (that can be used either in a program or with your picture in the Lobby) should include: your most important work to date, training and/or educational background, (perhaps) a brief amount of personal information. Longer version should be a complete biography, applicable to theatre, of everything that you have done in your life and all the training that you have received.

Resumes: The resume should include the following: contact information, union affiliations, height, weight, hair color and eye color when appropriate, shows worked on, where those shows were produced and who the director was, educational background, any awards that you have been given and special interests or abilities. Included in this section is the Wisconsin Theatre Audition Experience Summary for Performers and/or Technicians.

Recommendations/Reviews: Please include any recommendations/references that you have from people you have worked with and also reviews of shows that you were in—whether you are mentioned by name or not.

Classroom experience: Please list (providing documents, pictures, or video) of projects worked on in the classroom.

Realized experience: Provide pictures and/or drawings of work that reflect involvement in a production.

Multimedia: Any multimedia work should be placed here.