

# Resume Guide: Incorporating Academic Service-Learning Experiences



Set yourself apart by highlighting your experiences as an Academic Service-Learner. Employers and graduate schools are looking for well-rounded and experienced candidates. Adding these experiences to your resume is an excellent way to market yourself. Below are examples that may assist you in incorporating your Service-Learning experiences into your resume.

## Heading Examples:

Academic Leadership  
Service-Learning Experience  
Professional Experience

Community Leadership  
Leadership Activities  
Community Involvement

Related Experience  
Academic Service-Learning Project  
Community Engaged Learning

## Formatting Experiences:

**Criminal Justice Field Experience**, St. Louis County Jail, Hermantown, MN, April 2013-May 2013

- Mentored offenders for G.E.D test preparation
- Aided offenders in probation officer contact
- Interacted with offenders and staff to gain understanding about the correctional system
- Accrued 40 hours of time in the correctional field

**Advocate Volunteer**, Center Against Sexual Domestic Abuse (CASDA), Duluth, MN, January 2013-May 2013

- Participated in outreach projects to educate the public about the rights of women
- Created and executed the "Speak Out Superior" event with a team of Academic Service-Learners
- Marketed and recruited 50 volunteers to work for the CASDA events

**Psychological Observer**, Denfeld High School, Duluth MN, September 2013-Present

- Observed preschool students for developmental milestones and behavioral traits

## Highlighting Multiple Service-Learning Experiences:

**Community Engaged Learning** September 2012-May 2013  
Center for Academic Service Learning, University of Wisconsin-Superior Superior, WI

**Tutor**, Upward Bound

- Tutored and mentored 10 students in the Superior High School
- Coached students with homework in the subject areas of English, History, and Spanish
- # of hours

**Behavior Aide**, Northern Lights Elementary School

- Reinforced the counselors' instruction to the students in the behavior room
- Worked individually and in a group setting with students to improve behaviors
- # of hours

## Take-aways:

In the description, always include:

- User groups or benefactors of your service
- Skills you gained/experience gained
- # of hours
- Description of service and/or type of support

For additional resume support, please contact:  
UW-Superior Career Services  
[career@uwsuper.edu](mailto:career@uwsuper.edu), (715) 394-8024