Approved Minutes of CETL Advisory Committee Meeting
Date: December 6, 2010   12:00 – 12:50 PM
McCaskill 110-E Conference Room

PRESENT: Faculty members Drs. Karl Bahm, Hilary Fezzey, Vicki Fingalson Madison, William Bajjali
Academic Staff Members: Heather Kahler, Scott Smith
CETL Staff: Drs. Maria Cuzzo (Director), Lisa Larson (Coordinator of Instructional Development), Suzanne Griffith (Coordinator of First Year Seminars)
Recorder: Emily Levings
Members absent: Bob Beam (excused) and Student Representative

The Minutes of November 22, 2010, were reviewed and approved. Maria Cuzzo made a motion to approve the minutes, William Bajjali seconded the motion, and Scott Smith moved to approve them. No corrections were noted, and the members present unanimously approved the minutes as submitted.

Using the November 22, 2010, minutes as a reference, Maria requested input from committee members on the issues involved in preparing the Three Year Strategic Plan for CETL. This plan is due for completion on January 28, 2011, but the Advisory Committee will have the opportunity to review and make comments at the next meeting, (January 20th, 9:30-11:00 a.m.) during Opening Week of Spring 2011.

• CETL Mission’s Target Audience: Four of the advisory committee members were in favor of changing the mission’s focus from faculty/instructional staff support to “educator” support. Karl Bahm indicated support of this change, but also concern that the change might move emphasis away from the valuable in-class teaching focus provided by CETL. When asked what negative feedback they could foresee regarding this change, Heather Kahler responded that the events promoted by CETL would need to show a fair representation of topics valuable to non-instructional staff, as well as instructional staff; otherwise, the change would be perceived as “lip-service” and not a move toward opening up of silos, collaboration and inclusivity.

• First Year Seminar: The First Year Seminar is moving forward as a mandatory requirement for freshmen in 2012, so will necessarily be included in the CETL’s 3-year plan.

• Instructional Technologies: The staffing and resources for instructional technology are limited, while technology applications and expectations by educators continue to expand. Maria indicated that this would entail further discussion and strategizing.

Scholarship of Teaching & Learning (SoTL) work and CETL’s involvement in promoting it on the UW-Superior campus was discussed. Issues involved the diversity and commonalities of teaching methods between various disciplines, blurring of teaching between curricular and non-curricular activities, and methods of sharing “signature pedagogies” within the campus community. It was suggested that additional information about SoTL work could be disseminated through campus forum’s, brown-bag sessions, and other discussion venues. Dr. Bajjali suggested that a campus resource (such as a web-site listing) detailing research and publications would provide examples of SoTL work engaged in by faculty. Currently CETL is supporting SoTL work through OPID’s “Wisconsin Teaching Fellows & Scholars” program.

Lisa Larson provided a handout of a “Call for Proposals for the Spring 2011 Teaching with Technology Program” that will be published in the staff digest and on the CETL website. She briefly described some of the technology innovations that have been supported in classrooms over the past year. Maria indicated that she will be developing the Three-Year Strategic Plan on WeaveOnline over the semester break. She will attempt to present the plan for CETL in both a maintenance mode (with no
additional resources available), and in an expansion mode (dependent upon additional funding and staff resources).

Meeting adjourned at 12:50 p.m.

Respectfully submitted by Emily Levings

The minutes of this meeting were reviewed and approved at the January 24, 2011 CETL Advisory Committee meeting. Suzanne Griffith made a motion to approve the minutes, Karl Bahm seconded the motion, and Maria Cuzzo moved to approve them. No corrections were noted, and the members present unanimously approved the minutes as submitted.