Maria Cuzzo opened the meeting at noon with a brief discussion of future CETL programming and how it may be impacted by the current budget issues. The WEAVEonline discussion for the next 2-year plan will not be included in the current meeting agenda, since it is dependent upon the finalized “lapse” amounts which have not yet been provided from the state of Wisconsin or System OPID office. She asked committee members to rethink the objectives previously included in the WEAVE online plan for CETL and to prioritize them for a discussion at the next CETL meeting (scheduled for Tuesday, January 17, from 1:00-2:30 in Swenson 2074).

Maria also noted her observation on several occasions this fall of the formation of “pods” of faculty meeting at convenient locations/times to support their individual research projects. This type of activity is informal, with no cost other than time, but supports SoTL work.

Maria Cuzzo requested that committee members review the draft of the Minutes of the Meeting of November 28, 2011, as submitted by Emily Levings. Karl Bahm motioned for approval of the minutes and Hilary Fezzey seconded the motion. The advisory committee voted unanimously to approve the minutes as submitted.

Maria distributed a summary of responses made at mid-term by members of the New Faculty Orientation series. These were provided for feedback and future discussions about the NFO series.

Also distributed was a Title III Project Plan, noting that the First Year Seminar is listed as the liberal arts high engagement practice for first semester freshmen.

The status of the First Year Seminars was then reported by Suzanne Griffith. She had gotten some positive feedback from individuals who enjoyed the First Year Seminar EXPO that was held on Thursday, December 8th. Three quarters of the FYS student surveys have been returned and input for analysis, which Suzanne plans to complete over the winter break. Of concern is the low enrollment for First Year Seminar spring courses (with 80 registrations open), though the Advisement Director Chris Cherry has indicated that spring enrollments in general are low (with 600 registrations open). The 80 students eligible for spring FYS registration have already been contacted individually by Suzanne and Emily to encourage them to register for the FYS seminars.
The committee discussed ways to encourage spring enrollments and determine why there appears to be resistance to the First Year Seminars:

- review the names of the advisors of the freshmen who are not enrolling to find out who they are and then contact them. Is the message to advisors clear that they should advise students to take the FYS in the first semester?
- the “Advisement” sheet should be reviewed to determine if the FYS are listed as degree requirements within the General Education requirements.
- Determine why if and why faculty are resistant, and if and why students are resistant to enrolling in the First Year Seminars.
- Are the low enrollments in general due to economics, and will students be signing up right before the semester begins?
- The spring offerings are important for those students entering in the spring as their first semester (currently there are 10 students new to college and additional transfer students).

The topic switched to technology, as Lisa Larson was asked to report on technology updates. She informed the group that there is a web conferencing tool that will be operational and available in January 2012 as a menu item “Online Rooms” in D2L. There will be training available during opening week so that it can be included in Spring 2012 courses.

The Teaching with Technology (TwT) program participants have each met 3 times with Lisa during the fall semester. All are working on full academic year projects, including Susie Isaksen, Ephraim Nikoi, Mickey Fitch, Shin-Ping Tucker, Heather Kahler and Marilyn Toscano.

Two students who have worked on digital stories through Writing across the Curriculum (WAC) will have their stories available for viewing on the WAC website.

The proposals for the LTDC Northwest Regional Showcase are being reviewed this week for inclusion in the scheduled sessions to be held in February 24th at UW-Eau Claire. Most proposals to date have been submitted by faculty and staff from UW-Superior.

The budget situation with LTDC is similar to that of OPID … no information on what the final “lapse” figures will be.

Maria Cuzzo provided a brief summary of the January 2012 Enhancement Day program. The focus will be a “Student-Centered Campus” and the kick-off event from 9:00-10:30 will start with a 3 to 5-minute video of interviews with about 20 students about whether UW-Superior is a “Student-Centered” campus. There will then be a short overview by Renee Wachter, followed by two panel discussions: first between students, and next between faculty and staff, on their views of the “student-centered” campus. Vicki Hajewski is developing the panel of students; Maria already has the panel of staff determined – representing faculty, academic staff, classified and administrative. In the late morning and in the afternoon there will be breakout sessions.

Maria suggested that the CETL Advisement Committee members consider a future discussion on how relevant Enhancement Day is for faculty and academic staff instructors.

Meeting adjourned.

Minutes recorded and submitted by Emily Levings.

At the January 17, 2012 meeting, Hilary Fezzey motioned for approval of the minutes of December 12, 2011, and Mickey Fitch seconded the motion. With no changes to the report as submitted, the advisory committee voted unanimously to approve the minutes.