Approved Minutes of CETL Advisory Committee Meeting  
Date: March 12, 2012 12:00 – 12:30 PM  
Swenson Hall 2074 – CETL Seminar Room

PRESENT:  
Faculty members: Drs. Karl Bahm, Virginia Donovan, Hilary Fezzey, Vicki Madison, and Mr. Brent Notbohm  
Academic Staff Member: Mickey Fitch  
CETL Staff: Drs. Maria Cuzzo (Director) and Suzanne Griffith (Coordinator of First Year Seminars)  
Recorder: Emily Levings, CETL Program Associate  
ABSENT: Lisa Larson, Heather Kahler and Student Representative (unnamed)

1. To open the meeting, Maria Cuzzo informed committee members that the meeting would adjourn early at 12:30 p.m. to allow interested committee members to attend a presentation by a candidate for the Enrollment Management position.

2. Maria requested that committee members review the draft of the Minutes of the Meeting of February 27, 2012, as distributed via email and at the beginning of the meeting by Emily Levings. Hilary Fezzey motioned for approval of the minutes and Vicky Madison seconded the motion. No one requested any discussion of the minutes. All present voted unanimously to approve the minutes as submitted.

3. Plans for the SoTL Book Club are moving along. “Breakfast” meetings are scheduled for 13 people for April 2, 9, and 16 at 7:30 a.m. through 9:00 a.m. in the CETL Seminar Room 2074.

4. Four people have confirmed that they will lead follow-up sessions to the Enhancement Day focus of “Student Centeredness.” We expect to have a few more, with the series beginning after spring break.

5. Maria reported that the CETL Book Club on Student Development is great, providing transformative dialog among the 7 people engaged in review of the book Student Development in the First College Year: A Primer for College Educators, by Tracy Skipper. While learning about the topic, they are also learning about each other. The club has met twice and will meet two more times in March. Faculty College roster.

6. The Faculty College roster is now full, with Sue Masterson (Educational Leadership), Tara Kachgal and Ephraim Nikoi (Communicating Arts), and Melissa Nelmark (Health and Human Performance, and Advisement) scheduled to join Monica Roth Day, the 2012-13 Wisconsin Teaching Scholar and Lois Guderian, the 2012-13 Wisconsin Teaching Fellow, at the Faculty College at the UW-Richland Center from May 29-June 1, 2012. Serving as Alternate in the event that one of the primary nominees cannot attend as scheduled is Ms. Lisa Mattsson (CEE).

7. The OPID Center Developers and Directors Council (CDDC) meeting on professional development is scheduled for the end of April, with 20 people signed up from around the state, and a presentation by Alan Kalish, current director of the University Center for the Advancement of Teaching at the Ohio State University.

8. For the First Year Seminars, Suzanne reported that several new proposals have been submitted for fall, including ones from Mickey Fitch, Merose Hwang, and Carolyn Caffrey. This brings the total number of offerings close to being back on track.
UW-Superior is currently the only UW System campus making the First Year Seminar a requirement for incoming freshmen, so we are serving as a “pilot” for other campuses. Suzanne provided a handout showing demographics of freshmen students taking the FYS classes from Fall 2005 through 2010. One statistical highlight was that the retention rate for students taking a FYS was 75% as compared to 61% for freshmen that did not take a FYS class.

Suzanne was also recognized by Maria Cuzzo for the outstanding work she has provided as co-designer of OPID’s system-wide First Year Seminar Mini-Conference held at UW-Stevens Point on March 1st and 2nd. More on this event will be provided once evaluations have been returned by the 15 attendees from around the state.

9. The Summer Conversation will focus on General Education and is progressing with direction from Eri Fujieda. The event will be held in early June, and more information will be provided after spring break.

10. The CETL Summer Teaching and Learning Intensive is still in the planning phase, with possible topics identified as inclusive pedagogy or something built on the “Unfair Campaign.” Advisory members were asked to continue considering other possible topics for discussion after spring break.

11. Fall Enhancement Day is in preliminary stages, though the focus of Recruitment and Retention has been recommended by the Provost.

12. The LTDC Northwest Regional Showcase – Tools for Teaching, held in Eau Claire on February 24th, was well attended by 10 UW-Superior faculty and staff, including five presenters: Mary Churchill, Mickey Fitch, Lynn Goerdt, Ephraim Nikoi and Jamie White-Farnham; and five others: Orv Clark, Tara Kachgal, Joe Kmiech, Lisa Mattsson and Shin-Ping Tucker. Emily reported very positive experiences from most attendees; their reflections will be included in the upcoming CETL Newsletter.

13. The CETL Connections Newsletter is scheduled for publication on May 1st, 2012. Emily requested a short comment from an Advisory Committee member to reflect on their participation as a committee member of CETL. Heather, Hilary and Mickey have provided comments for previous issues, so other members were asked to consider providing a few lines for the upcoming issue.

14. Maria distributed to each committee member a copy of CETL’s March 2012 Report for the Higher Learning Commission that will be soon be provided to Laura Jacobs for HLC documentation. Feedback from committee members by the end of the week was requested, if they noticed any additional updates or corrections needed.

The meeting was adjourned at 12:30.

Minutes recorded and submitted by Emily Levings.

At the April 9, 2012 meeting, Karl Bahm motioned for approval of the minutes of March 12, 2012, and Vickey Madison seconded the motion. With no changes to the report as submitted, the advisory committee voted unanimously to approve the minutes.