

Planning and Budgetary Council
Minutes
September 12th, 2018

The meeting was called to order at 3 PM at Swenson 1058 – Conference Room.

Members present: Maria Cuzzo, Jayson Iwen, Mark McCoon, Sakib Mahmud, Eleni Pinnow,

Minute Taker: Sakib Mahmud

- Approval of Minutes from 5/7/2018 PBC meeting (sent by Sakib Mahmud): Motion made by Maria and seconded by McCoon. The minutes was unanimously approved.
- Agenda of the meeting: Eleni shared the agenda of the meeting,

1) List the criteria that could be used in the discussion about faculty search requests.

Following the revised PBC by-laws in 2.A.7, Maria suggested that PBC should inquire Terry Kronzer, Chair of the faculty senate, about whether any feedback from PBC on the criteria for faculty search falls under *consultation/ advising function* if PBC includes Provost and the interim Dean in their discussion. Otherwise, does such feedback have to be summarized, reviewed and approved by the Faculty Senate?

2) Getting the dashboard and memo stuff ready to go to Senate.

A memo will be sent to the *Faculty Senate* about PBC proposed dashboard/snapshot metrics. The metrics is based on a two-day summer meeting, August 21-22, 2018, with the Provost and Interim Dean of Academic Affairs, the Controller, and Administrative Officer, after reviewing the UW-System metrics for funding.

PBC proposed each academic program with a dashboard based on the following metrics (a sample dashboard is attached in a separate document):

- Average number of graduates over previous 5 years
- Average number of credits to degree
- Average class size (broken down by lower-division, upper-division, and average)
- Four and six year completion rates
- Average credit hours taught per full-time faculty
- Cost per credit hour
- Declared majors
- 5 year enrollment

These metrics are meant to provide a brief snapshot of a program's fiscal health.

- Upcoming meetings:
In next meeting on September 19th, Provost, Dr. Molly Smith, and the Interim Dean, Dr. Jayant will join to talk about the faculty search request materials.

On September 26th PBC meeting, Jeff Kahler and Robert Waksdahl will attend to discuss about budgetary issues.

The meeting was adjourned at 4:00 PM.

Respectfully submitted,
Sakib Mahmud

Sakib Mahmud, PhD
Associate Professor in Sustainable Management and Economics
Academic Director, Sustainable Management Undergraduate Program
School of Business and Economics
University of Wisconsin-Superior
Erlanson Hall 305C, Belknap & Catlin, PO Box 2000
Superior, WI 54880
Office Phone: (715)-394-8153; Fax: (715) 394-8180