

**University of Wisconsin – Superior**  
**Graduate Council Meeting Minutes, October 18, 2011**

**Present:** Clark (Chair), Cross (Secretary), Griffith, Paul, Banks, Berry, Douglas, Kropid, Kronzer, Robinson, Loonsk. Staff: Tammy Rady

**Guest:** Provost Hensrud, Lynne Williams, Leah Kohlts

**Call To Order:** Clark called the meeting to order at 11:30 PM

1. **Approval of minutes of October 4, 2011.** Griffith moved, Paul second to approve minutes of October 4, 2011. Unanimous approval.
2. **Associate Dean Announcements:** Kronzer spoke of the issue with a system wide drop in graduate enrollment. Jim Miller will be analyzing the graduate enrollment numbers and will provide a breakdown by program. Anybody interested in the numbers can ask Kronzer for a copy of them.  
Kronzer will be going to Education Dean's Conferences in Dec. where one topic will be the effectiveness of portfolios vs. students coming in and taking graduate credits. DPI is talking about the quality issues in the PDP process.
3. **Marketing Plan Development:** Lynne Williams and Leah Kohlts presented a handout for website recommendations. Anybody needing a copy can get one from Rady. Need to concentrate on the website quick fixes first then can proceed from there for outside marketing. Williams and Kohlts want to help with the quick fixes on the homepages and then continue with the relationship to be involved with website edits. Action items: Photos to share, ideas for the website, any "points of pride" examples, and students' testimonials. Williams requested a volunteer to be the first faculty profile.
4. **Grad Policies Revisions:** Robinson will get a corrected version of Grad policies to Clark for the next meeting packet.
5. **MSE-Special Education Catalog Copy:** Discussion was held on the MSE-Special Education Catalog Copy. Griffith moved, second by Kropid to send back to HHP the catalog copy to be revised and eliminate the courses which have not been previously approved. Also the academic plan and academic staffing plan be revisited and clarified by HHP. Unanimous approval.
6. **MSE-Special Education Pre-fix Corrections from Grad Council Meeting 12.07.10:** Robinson will contact Clark relative maintaining this item for the next agenda.
7. **Art Therapy Concentrated Prerequisites:** Griffith moved, Berry second to approve prerequisites. Unanimous approval.
8. **Grad Catalog-**Department review and approved of applicable Graduate sections due November 10<sup>th</sup> to Clark.

**Meeting Adjourned** at 12:35 PM.

Respectfully submitted,  
Tammy Rady