

To: Faculty Senate
From: Steve Rosenberg, Chair of Undergraduate Academic Affairs Council
Date: November 21, 2008
Re: Council Chair Report

The following is the Undergraduate Academic Affairs Council Report to the November 25 Faculty Senate Meeting. Supporting documents have been provided.

I. Approved Council Minutes

- UAAC Meeting of October 21, 2008

II. Items Requiring Senate Action

- **POLICY ON APPROVAL OF UNDERGRADUATE ACADEMIC MATTERS:** This policy was approved by UAAC at its November 4 meeting. It represents a minor revision of the policy currently in effect. For your convenience, both the old and new versions are included. Input was solicited from all academic departments to ensure that all academic entities on campus with vital interest in a policy would be included in the approval process for that policy; no such entities were identified which were not already listed in the previous revision. A summary of changes follows:
 - (a) Eliminated the requirements for making hard copies of materials such as new course descriptions
 - (b) Adding a new track would now require Senate and Chancellor approval
 - (c) “New entitlement” was broken into two parts
 - (d) “Change in delivery format” of a course – new item
 - (e) Deletion of major or minor – new item

III. Informational Item

- UAAC considered the matter of class scheduling at its November 4 meeting following the charge of Faculty Senate. Each academic department is being asked to give feedback by the end of the current semester to the following 3 questions: 1. What problems does your department have with weekly class scheduling as currently implemented at UWS? 2. What problems does your department have with the current semester schedule? 3. What problems does your department foresee in the near future involving scheduling (e.g. after the new buildings are completed)?