

## **UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL**

**Meeting Minutes: Tuesday, March 4, 2008**

**2:30 PM, RSC 112**

**Present:** Joel Sipress (Chair), Erin Aldridge, Dorothy Anway, Kim Borst, Glenn Carlson, Ella Cross, Barb Erickson, Cindy Graham (for Brent Notbohm), Gary Johnson, Gloria Toivola (for Gary Keveles), Jim Lane, Chuck Reichert, Steve Rosenberg, Deborah Schlacks, Cecilia Schrenker, Jeff Schuldt

**Excused:** Martin Pflug

**Guest:** Gloria Eslinger, Sue Holm, Peter Nordgren, Mary Lee Vance

### **I. CALL TO ORDER, 2:30 PM**

**II. APPROVAL OF MINUTES:** Rosenberg/Carlson (M/S): Approval of the minutes of the February 5, 2008 meeting. **Motion carried.**

### **III. REPORTS**

A. CHAIR – Sipress announced that the general education review process submitted by the General Education Subcommittee was approved by the Faculty Senate at their last meeting. He also indicated that he did not believe that the SOAR proposal on today's agenda required our approval but asked the council whether they wanted to endorse it. The consensus was that it should be included as an informational item for discussion at the end of the meeting.

B. SECRETARY -none

C. GENERAL EDUCATION SUBCOMMITTEE - Steven Rosenberg, Chair of the General Education Subcommittee, mentioned that they are currently working on templates for the General Education Curriculum reports. A question arose as to whether general education transfer courses would be reviewed as well. Rosenberg responded that he felt we have an obligation to review all courses. Several members also pointed out that the workload involved in reviewing transfer courses would be huge. Sipress asked whether we could get clarification on what the policy is for review of general education transfer courses. Rosenberg will look into the matter and respond.

D. REGISTRAR -Erickson reminded everyone that the mid-term was approaching and asked that people make an effort to ensure that grades are reported before the deadline.  
Erickson also indicated that the university will begin transitioning from DARS to SAM and asked that people be "kind" during this transition period.

E. OTHER ANNOUNCEMENTS – none.

**IV. OLD BUSINESS – none.**

**V. NEW BUSINESS**

A. Proposal for ART 419 “Multi-Modal Art Therapy”: Sipress welcomed new faculty member Gloria Eislinger who was present to answer question regarding the proposal.

Schrenker asked whether the new course would require an increase in staffing. Sipress clarified that no additional staffing would be required since the course would make up part of the regular load of professor Eislinger’s position.

**Graham/Aldridge (M/S)** to approve the new course.

**Motion carried.**

**Graham/Anway (M/S)** to approve requested change in Art Major - Art Therapy Concentration to allow a choice between Visual Arts 419 and Visual Arts 350 to satisfy a requirement for the concentration. **Motion carried.**

B. Proposal for Distance Learning Individually Designed Non-Comprehensive Major: **Carlson/Graham (M/S)** to approve the proposal as submitted by Peter Nordgren. Question as to whether on-campus students could pursue a non-comprehensive major through distance learning. Sipress said that we would need a change in policy to allow this. Erickson added that under the current policy, on-campus students could not earn a minor through distance learning unless departments allow them to take distance learning courses. **Motion carried.**

C. Teacher Education Articulation Agreement with Wisconsin Technical College System: **Johnson/Carlson (M/S)** to approve the agreement as submitted by the Teacher Education Department.

Toivola indicated that she was opposed and expressed concern for transferring courses from technical colleges at the 300-400 level without knowing what is being taught. She cited a recent discussion among UW System faculty representatives regarding concerns that some colleges were recruiting instructors who did not hold a graduate degree in the subject area for which they were being recruited. Schrenker responded that she was confident in Susan Bailey’s judgment on the courses that are part of the agreement. Anway asked what happens if a technical college changes staff or textbooks. Schrenker responded that the courses in the agreement may be reviewed and must be reviewed before June 1, 2011. Sipress asked Erickson if we were already bringing in the English 101 and other general education courses specified on the second page of the agreement. Erickson responded that we were. Erickson also cautioned that articulation agreements really need to be reviewed on a regular basis. **Motion carried.** (3 opposed.)

D. FERPA Permission Form. Erickson pointed out that completing the form is not obligatory. The instructor would keep the completed form if they choose to use it. **Schrenker/Toivola (M/S)** to approve the form as submitted. **Motion carried.**

E. Proposed First-Year Seminar Array: **Anway/Schlacks (M/S)** to approve the five courses recommended by the faculty subcommittee.

Toivola questioned whether the course “Investigating Forensic Science” proposed by Brian Gute was suitable as a general education course in the Natural Sciences category. Lane clarified that the Chemistry Department did not approve the proposal, in part because the content seemed to be more aligned with the Biology or Criminal Justice Departments. Lane stated that it was his understanding that the course was approved through the Biology department.

Sue Holm asked that the council also provisionally approve the additional 5 courses listed in the array provided that they are eventually approved by the faculty subcommittee.

**Johnson/Anway (M/S)** revised the motion to approve the five courses recommended by the faculty subcommittee and to provisionally approve the additional five courses indicated in the array provided that the faculty subcommittee approves them and subject to revision for adherence to general education categories. **Motion carried.** (1 abstain)

F. Informational Update Regarding SOAR: Mary Lee Vance highlighted the material contained in the executive summary of advisement recommendations presented to the Council. She indicated that the exception clause in item number six, for students who cannot attend the planned SOAR times, was new. The issue of Faculty/Advisor compensation has also been added. **Schlacks/Johnson (M/S)** to endorse the proposal described in the executive summary. **Motion carried.**

## **VI. MEETING ADJOURNED – 3:15 PM**

Respectfully submitted,  
Jim Lane, Secretary