

## UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL

### Meeting Minutes

Tuesday, February 3, 2009, RSC 111

**Present:** Steve Rosenberg (Chair), Dorothy Anway, Kim Borst, Glen Carlson, Ella Cross, Tim Crow, Barb Erickson, Dick Hudelson, Brent Notbohm, Gary Johnson, Brett Jones, Gary Keveles, Jim Lane, Chuck Reichert, Maureen Salzer, Cecilia Schrenker, Jeff Schuldt,

- I. **CALL TO ORDER:** 2:30 PM by Steve Rosenberg, Chair
- II. **APPROVAL OF MINUTES:** Carlson/Johnson (M/S) made a motion to approve the minutes of the January 20, 2009 meeting. **Motion passed unanimously.**
- III. **REPORTS**
  - A. CHAIR – Rosenberg announce that the Faculty Senate approved the ESL course proposal. They tabled the advisement proposal that was approved by the Academic Affairs Council. Rosenberg also announced that the Senior Year Experience Committee will meet Wednesday, February 4<sup>th</sup> to review the SYE proposals submitted by departments. The SYE committee may forward some proposals directly to the UAAC. If modifications need to be made to a proposal, the SYE committee will contact the relevant department directly.

Rosenberg asked the council to set a deadline to make a decision on the Minnesota State Colleges AA transfer proposal. It was agreed that the Council will discuss the proposal at the March 3<sup>rd</sup> meeting.
  - B. SECRETARY – No report.
  - C. GENERAL EDUCATION SUBCOMMITTEE - No report.
  - D. REGISTRAR - No report.
  - E. OTHER ANNOUNCEMENTS
- IV. **OLD BUSINESS**
  - A. IDS 350 proposal – Rosenberg indicated that there may be a modification to the proposal and that the proposal should therefore remain tabled for the time being.
- V. **NEW BUSINESS**
  - A. Gogebic articulation agreement – Rosenberg introduced the proposal which was sent out in advance to UAAC members by e-mail. Departments having courses specified in the agreement have had an opportunity to review the agreement. Schrenker asked whether Gogebic Community College's Math 110 was equivalent to or at a

higher level than UW-Superior's Math 102. Rosenberg responded that it was at a higher level than Math 102. Notbohm indicated that the agreement was acceptable to his department for the purpose of allowing the AA degree to satisfy general education requirements. Notbohm also wanted to make it clear the Speech 101 was not the same as UW-Superior's Comm 110.

Johnson/Schrenker (M/S) made a motion to approve the agreement with the addition that a grade of C- or better be stipulated as a requirement for English 101 and 102 (under item II.A.1.)

Reichert questioned whether it should be specified that Math 110 satisfied UW-Superior's *core* math requirement (under item II.A.2.) so that transfers would not mistakenly think that the course would meet any UW-Superior math requirement. Reichert/Anway (M/S) made a motion to specify that Math 110 meets UW-Superior's *core* math requirement. Carlson noted that the wording "...fulfill the UW-Superior lower division general education requirements ..." found in part II.A. of the agreement should suffice to prevent a misunderstanding. Reichert withdrew his motion. The original motion made by Johnson/Schrenker **passed unanimously**.

- B. Scheduling: Rosenberg announced that the Faculty Senate asked the UAAC to include the issue of Faculty Senate and UAAC meeting schedules in its discussion of the broader scheduling issues.

Rosenberg also learned that UW-River Falls has essentially the same schedule as UW-Superior. (The difference is that there are no classes held the day before Thanksgiving rather than Good Friday.) UW-Stout does not hold classes on the day before Thanksgiving or on Good Friday. In addition they have one day without classes scheduled during the fall and spring advisement periods.

Erickson pointed out that we have an added problem in avoiding scheduling conflicts, compared to other campuses, since many courses have only one section rather than multiple sections.

Schrenker voiced what she felt were two key issues: class conflicts to earn major/minor and room scheduling conflicts. It would be helpful to first take a look at how many courses are using only the 9-2 time slots.

Carlson suggested taking a look at how many classrooms are currently available from 8-5. This could possibly be tasked to a subcommittee. He also noted that the 8:00 AM time is challenging for students and teachers.

Crow suggested that courses with multiple sections should have one section offered at 8:00 AM since some students actually prefer that time and there would still be a choice for students.

Anway noted that previous task forces have studied the issue before and that nothing much came of it.

Rosenberg suggested that a specific directive to the task force may help.

Erickson mentioned that the second task force recommended waiting to make any major scheduling changes until the new academic building was open.

Rosenberg added that with the uncertainty regarding when the new building will be completed, along with the fact that we do not have all the raw data from previous task forces, we really do not have enough information to develop an improved schedule at this point.

Discussion continued however it was generally agreed that more information was needed before any decisions could be made. Erickson will try to get data on classroom usage for dissemination at the next meeting. Carlson suggested that Stewart Platner be invited to the next UAAC meeting since Platner has studied the scheduling issue extensively over the years.

VI. **ADJOURNMENT** Carlson/Reichert (M/S) moved to adjourn. Meeting adjourned at 4:15 PM.