

## UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL

### Meeting Minutes

Tuesday, January 20, 2009, RSC 111

**Present:** Steve Rosenberg (Chair), Dorothy Anway, Kim Borst, Glen Carlson, Ella Cross, Tim Crow, Barb Erickson, Dick Hudelson, Brent Notbohm, Gary Johnson, Brett Jones, Gary Keveles, Jim Lane, Chuck Reichert, Cecilia Schrenker, Jeff Schuldt, Marilyn Toscano

**Guests:** Marsha Francis, Heather Kahler, Mark MacLean.

**I. CALL TO ORDER:** 2:30 PM by Steve Rosenberg, Chair

**II. APPROVAL OF MINUTES:** Cross/Reichert (M/S) made a motion to approve the minutes of the December 2, 2008 meeting. **Motion passed unanimously.**

### III. REPORTS

**A. CHAIR:**

1. English made a change to their 331/332 courses which allows them to be repeatable for credit. This is an informational item which does not require approval of the Council.
2. The Senior Year Experience Committee will review the SYE proposals submitted by departments. The SYE Committee will contact departments to obtain more information if needed. Revised proposals will be sent back to UAAC by March 24<sup>th</sup>, 2009.
3. The ESL 090 proposal has been withdrawn.

**B. SECRETARY:** No report.

**C. GENERAL EDUCATION SUBCOMMITTEE:**

1. Cross/Carlson (M/S) made a motion that HHP 133 and HHP 136 receive continued approval as courses which fulfill the general education Fine and Applied Arts – Aesthetic Experience requirement and that HHP 102 receive continued approval as a course which fulfills one of the general education core course requirements. Schrenker, a member of the GE subcommittee, reminded that it would be helpful to include assessment data if it is available. **Motion passed unanimously.**

**D. REGISTRAR:**

1. During the first part of February the Registrar's office plans to send out a call for updates for the next catalog (2011-2013).

### IV. OLD BUSINESS

- A. Advisement Model policy change:** Dick Hudelson summarized the change which affects undeclared and pre-business majors. He explained that incoming freshman with an undeclared or pre-business major will be required to remain with an advisor from the Center for Academic Advising and remain undeclared or pre-business for one full semester. These students may declare a secondary advisor from an academic department during this time.

Hudelson/Notbohm (M/S) made a motion to approve the policy change as submitted to UAAC. **Motion passed unanimously.**

## V. NEW BUSINESS

- A. Spanish Minor change: Tim Crow introduced the proposed change to the Spanish Minor which would move Span 300 from a core requirement to one of several upper-level electives. The total credits required for the minor would remain the same. Crow/Carlson (M/S) made a motion to approve the change as submitted to UAAC. Erickson asked when the expected implementation date would be. Crow said that they would like it implemented as soon as possible. If approved, the department would like to allow current students to fulfill the new requirements retroactively. Hudelson questioned whether the changed minor would adequately prepare students - especially those planning to teach the subject. He felt that students needed an “advanced Spanish” course to be adequately prepared. He also felt that without a faculty member with a Ph.D. in Spanish in the department it was not a good time to make changes to the Spanish curriculum. Crow responded that the change would give the program more flexibility in its offerings and that there would still be several 300-level courses that students would be required to take. He felt the minor would still prepare students. Schrenker said the bottom line is that the department must have a curriculum which allows students to be certified through the state DPI. Hudelson asked whether the study abroad/immersion requirement of Span 300 would be changed. Crow responded that any upper-level Spanish course would be allowed to fulfill this requirement. **Motion passed.** (One opposed.)
- B. Madison ESL proposal: Mark MacLean introduced the proposal. Notbohm/Carlson (M/S) made a motion to approve the proposal as submitted to UAAC. **Motion passed unanimously.**
- C. IDS 350 proposal: Heather Kahler and Marsha Francis introduced the proposal. Johnson/Schrenker (M/S) made a motion to approve the proposal as submitted to UAAC. Schrenker indicated that some students may ask to change the status of their enrollment from P/F to graded if they are doing well in order to boost their GPA. Francis responded that the P/F option would only be available to McNair’s Scholars who enter with the full understanding that it cannot be changed to graded. The graded option is open to anyone. Notbohm asked why McNair’s Scholars have the P/F option. Francis said she would need to check with Sue Holm regarding this. Kahler and Francis explained that students taking IDS 350 during the Fall 2008 semester were enrolled in the course under the P/F option when both the instructors and students assumed that they had registered under the graded option. The intent of the proposal is partly to assign letter grades to students who had taken the course last fall with the expectation of earning a grade. Rosenberg asked whether the council wished to separate the motion. Johnson/Schrenker moved to table the initial motion. Notbohm/Schrenker (M/S) moved to retroactively allow conversion of IDS 350, Fall 2008 semester, from P/F to graded and to revisit the issue of grading status before the next offering of the course which is

scheduled to begin during the second half of the Spring 2009 semester.

**Motion passed unanimously.**

- D. Minnesota State Colleges AA transfer proposal: Rosenberg introduced the proposal and asked whether councilors wanted to take it back to their departments for a closer look. Erickson mentioned that there is frequent confusion among students and advisors in thinking that all AA degrees satisfy all general education requirements. This is not currently the case. Rosenberg also mentioned that more information on the programs could be found at [http://www.mntransfer.org/transfer/mntc/t\\_mntc.php](http://www.mntransfer.org/transfer/mntc/t_mntc.php). Notbohm/Carlson (M/S) moved to refer the proposal back to academic departments for discussion. **Motion passed unanimously.**
- E. Scheduling : survey results & next steps: Rosenberg summarized department responses to scheduling questions. He also obtained input from Provost Markwood. There is apparently a problem with midday time slots being too crowded. Rosenberg suggested that coordination among departments to ensure that classes are scheduled throughout the day and week as recommended by the Registrar may be the easiest way to eliminate the conflict. Reichert noted that the 8:00 AM time slot seems to be underutilized and questioned how wide-spread the midday conflicts were. With regard to starting and ending the semester at different dates or adding a fall break, Erickson pointed out that both the UW-Stout and UW-River Falls calendars match the current UW-Superior calendar. Rosenberg asked the council for a recommendation on how to proceed with the issue. Schrenker asked to see more data – how many classes are scheduled during the middle of the day versus at the beginning or end of the day? Erickson responded that previous task forces have done a study which shows the abundance of midday course offerings. Several council members recommended considering the issue at a later date. No further action was taken.

- VI. **ADJOURNMENT:** Carlson/Johnson (M/S) moved to adjourn. Meeting adjourned at 4:10.

Respectfully submitted:  
Jim Lane, Secretary