

UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL

Unapproved MINUTES

Tuesday, February 09, 2016

Present: Mary Churchill (EdL); (HBJD); Shin-Ping Tucker (MCS); Monica Roth Day (DBE) Richard Robbins (MUSI); Jim Lane (NS) Jeanette Pucheu (WLLC) Jeff Kirschling (Registrar); Tim Cleary (ART); Chad Vollrath (COMM), Jamie White-Farnham (WLS), Priscilla Starratt (SI).

Unrepresented Departments for that meeting: DBE, HHP

Guests: Liz Blue (Dean of Faculties); Eleni Pinnow (HIPS), The meeting of the University Undergraduate Academic Affairs Council was called to order at 2:32 p.m. by chairperson Mary Churchill

The meeting was called to order by Churchill at 2:33

Motion to approve agenda (Tucker/Vollrath). Approved with correction that the HIPS non-assessment had already been received 1/26/16 and so should be omitted.

Motion to approve January 26, 2016 , minutes (Cleary/Roth Day).

Helpdesk may soon expand members mailing capacity so you won't get so many packets of information-sec'y

Reports: Registrar: Last UAAC meeting for New Catalog is April 12th Please Remind Departments!

April 12	Last UAAC Meeting before Catalog Deadline
April 19	Last Faculty Senate Meeting before Catalog Deadline

Old Business none

New Business

- **Biology Proposal BIOL 399 (Cleary/Lane) approved unopposed**
- **Biology BIOL 355** Name Change was noted by UAAC
- **Business Proposal BUS 341 (Cleary/Tucker)** approved unopposed to add BUS 341 to the list of Management electives
- Discussion of the **SYE Charge by Senate** was facilitated by HIPS Coordinator Eleni Pinnow. The UAAC noted the utter confusion by faculty and Senate of the terms SYE and Senior Capstone and has decided that the Capstone refers to courses and the SYE to an event. The form should be corrected to reflect this clarification. Pinnow noted the 1/8th time release for a SYE Coordination to keep the calendar of SYE events, monitor and record the approval process and work to promote awareness of the SYE on and off campus. She said that the language on the form had been corrected to omit the reflections piece. It was located from Dr. Augsburg and forwarded to Pinnow for further correction of the wording. "Course "to be replaced by "Program" and "goals" to be replaced by "standards".

- **UAAC Proposal 2016 02 09** the SYE be retained as an optional HIP in the 3-2-1 arrangement. **(Cleary/Robbins)** unanimously approved. Approval to be sought according to the Standards set by the HIP.
- Senior Capstones remain mandatory for all majors and the content and form will remain to be determined by the departments and programs.
- Pinnow explained that while curricular -wide HIPs like URSCA and WAC have guidelines, event or course specific HIPs like ASL , Global Awareness and SYE have standards that reflect best practices.

Motion to adjourn was unopposed

Next meeting is February 23rd, 2016

Chairperson Churchill adjourned the meeting at 3:23

Minutes submitted by Starratt