

UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL

Unapproved MINUTES

Tuesday, September 22, 2015

Present: Kay Biga (DBE); Mary Churchill (EdL); Shin-Ping Tucker (MCS); Richard Robbins; (MUSI); Gary Johnson (HBJD) Andy Breckenridge (NS); Jeff Kirschling (Registrar); Priscilla Starratt (SI); Tim Cleary (ART); Jeanette Pucheu (WLS); Jamie White-Farnham (WLS); Chad Vollrath (COMM); Jim Geidner (HHP)

Guests: Liz Blue (Dean of Faculties); Deborah Schlacks, (Chair WLS)

The meeting of the University Undergraduate Academic Affairs Council was called to order at 2:30 p.m. by Mary Churchill in Swenson 3075

Motion to approve agenda with no additions .Biga/Tucker Approved.

Motion to approve September 8, 2015 minutes (Robbins/Vollrath) Approved.

Reports

- Chair: Chair Churchill distributed the Council Charge, the Curriculum Approval Chart and the Schedule of UAAC Meetings for the Year. The Charge says: *a. The Council shall be accountable to the Faculty Senate, as representative of the faculty which has primary responsibility for undergraduate curriculum and instruction. All Undergraduate Academic Affairs Council actions shall be communicated to the Senate. Receipt by Senate of the report of Council actions regarding courses and curriculum changes shall constitute approval. All other matters will be subject to Senate approval. b. The purposes of the Council shall be to review, develop, and recommend policy and guidelines regarding curriculum and approve or disapprove requests for new courses, course revisions, new programs, program revisions, major and sub-major academic programs, minors, concentrations, specializations, and other academic policies, e.g., admissions standards, academic calendar, academic reinstatement, decisions on academic credits, class size, grading, issues related to attendance, student concerns related to curriculum and instruction and other responsibilities as directed by the Faculty Senate.* Further objectives and duties were included which members should read and study. The Chair noted future meetings will be held in Swenson 3004.
- Jim Geidner agreed to be the Chair Pro Tem and fill in if the Chair cannot attend.
- Jamie White-Farnham agreed to be the Gen Ed Committee liaison as she will attend those meetings as Assessment Committee chair.
- Gen Ed Liaison: reported that Gen Ed discussed the WRIT 101-102-209 Proposal
- Registrar: Expect the date for Catalog '16-'18 submissions soon
- Dean of the Faculties: High Impact Practices Coordinator, Eleni Pinnow, has been working with the Assessment Committee to arrive at a plan for assessing the High Impact Practices.
- Secretary: Noted receipt that morning of a request from Gen Ed chair, Jeffrey Schuldt, to allow WRIT 101/209 Proposal (below) to be considered on urgency basis.

New Business

- **DBE rep Biga explained that BUS 483 should be listed as a Management elective rather than as a Business elective (Cleary/Vollrath) approved.**

- **SI rep Starratt explained that SI programs in Anthropology, Sociology, Political Science, and Gender Studies will adopt the same catalog language for the ASL requirement affective the next catalog. Motion to accept Geidner/Tucker. Tabled by Geidner for more information.** Breckenridge requested clarification if the language applied to ASL programs not in the major and why or why not. SI rep to clarify.
- **WLS rep requested that the request for Writ 209 to be considered as a general education course be sent to the General Education committee for urgent consideration.** The guest Chair of WLS explained that the merit of the proposal was not yet before the Council, only to pass it to Gen Ed. **Cleary/Geidner approved.**
- SI rep Starratt explained the SI request for clarification of the whereabouts of the name, location on the web site and responsibility for implementation and assessment of the Integrated Learning Goals, issues raised in the UAAC minutes of the meeting of November 11, 2014. Dean Blue reported on the problems within the UWS web site, the seating of the Assessment Committee a 3 weeks ago and the likelihood that this year will see the assessment of Goal #1 only on "Communications". Liberal Education Learning Goal posters are being removed around the campus and the new goals will replace them. The correct name is now UWS Student Learning Goals and Outcomes. Chair White- Farnham of the Assessment Committee requested clarification of reporting lines of her committee. She was directed to Senate Exec for the answer.
- The Council requested the Chair to raise with Gen Ed Chair Jeffrey Schuldt the status and advisability of the moratorium on new Gen Ed course approvals in a year of curricular streamlining and new catalog copy. Chair will request Gen Ed's input .
- The Chair noted that the next meeting is October 13, 2015 (in 3004)

Old Business none

Motion to adjourn (Cleary/Breckenridge). Approved. Meeting adjourned 3:07 PM
 Minutes submitted by Priscilla Starratt.