

UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL

Approved MINUTES

Tuesday, October, 27, 2015

Present: Kay Biga (DBE); Mary Churchill (EdL); Shin-Ping Tucker (MCS); Richard Robbins; (MUSI); Gary Johnson (HBJD) Andy Breckenridge (NS); Jeff Kirschling (Registrar); Priscilla Starratt (SI); Jeanette Pucheu (WLS); Jamie White-Farnham (WLS); Chad Vollrath (COMM); Jim Geidner (HHP)

Not present: Tim Cleary (ART)

Guests: Nick Sloboda, Wendy Kropid, Hilary Fezzey (WLLC) Eleni Pinnow (HIPS)

The meeting of the University Undergraduate Academic Affairs Council was called to order at 2:30 p.m. by Mary Churchill in Swenson 3075

Motion to approve minutes with corrections: spelling of Dokhanchi and “taken from the table” Biga/Tucker approved.

Motion to approve October 13, 2015 minutes (Robbins/Vollrath) Approved.

Reports

- Chair: Chair Churchill volunteered to redo the electronic invitations to UAAC meetings as members reported still being invited to meet in the YU.
- Gen Ed Rep: White-Farnham reported for the Gen Ed Committee that it would be good for us to vote on the Alignment of Gen Ed Core and Knowledge areas with Student Learning Goals even before the WRIT 209 proposal is decided. Next meeting.
- Registrar The timeline for catalog copy has been approved by chairs and will be sent electronically.

2016-18 Catalog Timeline

December 18, 2015	First Round Changes Due from Departments
January 19, 2016	Registrar’s Office Distributes Changes to Department for Review or New Updates – Second Round
March 4	Fall 2016 Class Schedule goes Live (Note all new courses or course revisions need to be approved before this date if scheduled for Fall 2016)
April 4	Registration for Fall 2016 Begins
April 12	Last UAAC Meeting before Catalog Deadline
April 19	Last Faculty Senate Meeting before Catalog Deadline
April 22	Second Round Catalog Changes Due from Departments
May 20	Registrar’s Office Distributes Degree Progress Reports to Departments for Final Review
June 1	2016-18 Catalog and New Degree Reports goes Live

New Business

- **SYE Senior Year Experience proposal** requests approval with specification of when it goes into effect. Pinnow observed that by the time it goes into effect there will be a 1/8th time Senior Year Coordinator and a 1/8th time Global Awareness Coordinator. Until then, she is the de facto SYE Coordinator who would approve submissions of departments who selected the SYE for assessment (Geidner/Johnson) , unopposed
- **SPED 488 new course proposal** of Educational Leadership for Special Education. Churchill explained that the course was revised in order to have a licensable minor. Replaces the SPED 495 which is eliminated. It is taught on load. (Geidner/Robbins) unopposed
- **FYS proposal** Pinnow explained the 3 options in the proposals and requested departmental discussion. During AY '15-'16 FYS offered included 6 from Social Inquiry, 1 from WLLC, and 2 from HBJD. If the 1 year moratorium on the FYS requirement lapses, it will again be required. It was noted that the FYS may pay for themselves as the retention rate for Pell eligible students improves from 65% to 73% with the taking of a FYS. A member opined it was better when it was voluntary. Others observed that accreditation and faculty load interfered with offering FYS. Churchill to table to allow departmental discussions
- **ENGL 449 Post Colonial Literature new course proposal and part of streamlining** of ENGL EA&A Major (Geidner/Pucneau) unopposed
- **ENGL catalog copy and streamlining** is in line with DPI requirements (Geidner/Vollrath) unopposed
- **GERM catalog copy and streamlining** Wants to retain language about the choice between the German Minor and the German EA&A Minor until the later is phased out. (Geidner/Tucker) unopposed
- **SPAN catalog copy and streamlining** (Geidner/Tucker) unopposed

The next meeting will be November 10th 2015

Motion to adjourn 3:00 PM Geidner/Tucker

Minutes submitted by Priscilla Starratt.