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**REQUEST FOR PARTICIPANTS TO THE TRANSFER SYMPOSIUM
RESPONSE DUE: JANUARY 23, 2015**

TO: Provost and Vice Chancellors
FROM: David J. Ward 
RE: Institutional Participants to the UW System Transfer Symposium

Last month, we shared with you an announcement for the UW System 2015 Transfer Symposium, *Unwrapping the Orthodoxies of Transfer*, a one-day conference that will be held **February 26, 2015**, at the **Chula Vista Resort** in the Wisconsin Dells. I write to invite you to identify participants from your institution to attend the Symposium. While we hope your institution will be able to participate, you are not required to send participants to attend the Symposium.

The UW System Transfer Symposium will provide a forum for participants to examine current conventions and generate new ideas and solutions to support student transfer and the transfer of learning across Wisconsin's higher education sectors. Participants will:

- ❖ Identify strategies that place student learning at the center of student transfer, success, and completion;
- ❖ Recognize and assess the policy and practice implications of moving towards proficiency- and/or competency-based programs and curricula;
- ❖ Discuss and compare approaches, instruments, and lessons developed by two- and four-year transfer partners from the AAC&U *Quality Collaboratives* Project;
- ❖ Examine the challenges and opportunities presented to higher education sectors across Wisconsin through the implementation of the Universal Credit Transfer Agreement; and,
- ❖ Generate solutions to better evaluate and improve the transfer of learning, credit, competencies, and transfer student success.

The Transfer Symposium is open to participants from the UW System, the Wisconsin Technical College System, Wisconsin's tribal colleges. Invitations are being extended through institutional leadership.

Sponsored by the UW System Office of Academic & Student Affairs, the Transfer Symposium is a final deliverable of the UW System's participation in the Association of American Universities and Colleges *Quality Collaboratives* Project. *Quality Collaboratives: Assessing and Reporting Degree Qualifications Profile Competencies in the Context of Transfer* is a three-year project that works with nine state systems to clarify, map, assess, and improve the achievement of learning outcomes across two- and four-year institutions. The project uses the Degree Qualifications Profile (DQP) to demonstrate the attainment of competency across the key areas of learning, and to facilitate the transition of students from one educational level to the next.

Institutional Teams

UW institutions may nominate **four (4) people**, composed of faculty, administrators, and academic services staff with responsibility for transfer. Suggested participants include provosts, associate and assistant provosts, deans, directors of general education, and transfer coordinators.

In addition, **please include the name of two alternates from your institution.** Contingent upon the numbers of people institutions send in, we hope to be able to include at least one alternate from each UW institution.

The Symposium organizers will invite separately and reserve spots for UW staff working on the *Quality Collaboratives* project, as well as the Prior Learning Assessment Expansion Initiative. Those names will be shared with you. We hope that, together with those nominated by you, your institutional participants will view themselves, and approach the work of the day, as a team.

Symposium Costs

Through grant funding from AAC&U and Lumina Foundation, and the support of the Office of Academic & Student Affairs, the UW System is able to subsidize costs associated with the one-day Symposium, including conference registration, lunch and breaks. **We ask participants' institutions to provide funding for travel to and from the Wisconsin Dells, meals during travel, and lodging (if needed).**

A block of rooms has been reserved at Chula Vista for the nights of February 25 and February 26. Symposium participants will be asked to make their own hotel reservation by calling 1-844-876-4732 and referencing Booking ID # D71577 for the UW System Transfer Symposium. **The hold on this block expires February 6, 2015.**

One additional note about Chula Vista: after signing the symposium contract, it came to our attention that the furnishings and decor at Chula Vista include items that are offensive to Native Americans. The organizers will be discussing this situation with Chula Vista in the hope that these items can be removed. While this may not be possible, we are committed to ensuring that all participants will feel welcome at the symposium and comfortable at the Chula Vista.

Submission Process

Please fill out the **attached institutional team form** and e-mail it to Diane Waters at dwaters@uwsa.edu. In the subject line, please write, "Transfer Symposium Team for (your institution)." Using this information, we will contact your team members directly and provide them with a link to the registration site. **In order to allow time for registration, we ask that you complete this process by January 23, 2015.**

Questions about the Symposium may be addressed to Rebecca Karoff, Senior Special Assistant to the Senior Vice President, at rkaroff@uwsa.edu.

Attachments: Transfer Symposium Description and Preliminary Agenda; Institutional Team Form