



MEMORANDUM

TO: Brent Notbohm, Chair, Faculty Senate

FROM: Faith Hensrud, Provost and Vice Chancellor for Academic Affairs 

RE: Request Recommendation of Academic Budget Priorities for Fiscal Year 2017

DATE: November 19, 2015

As part of our Integrated Planning and Budget Process, I am requesting that you charge the Planning and Budgetary Council of the Faculty Senate to develop a list of budget priorities based on the academic plan for Fiscal Year 2017.

Annual reports and budget requests for Academic and related units (Assessment, High Impact Practices, CETL) are available on the Strategic Planning Shared drive. As a member of the Strategic Planning Core Team (SPCT), Dr. Jerry Hembd as agreed to serve as a liaison for the PBC. He has offered to meet with the PBC to provide additional clarity on this request. This recommendation would come forward through the Faculty Senate by the end of December to fit within the Integrated Planning and Budgeting Cycle. This tight timeline will be the case this year only, a reflection of working our way through the Integrated Planning and Budgeting Cycle for the first time and adjusting timelines as we go along. The formalized annual cycle will provide greater lead time as we move forward.

The Planning and Budgetary Council (PBC)—originally the Budgetary Review Council—was created/established by Faculty Senate in 2006. The basic goal of Faculty Senate and related charge to the Council was “to participate in planning and budgeting at the institutional level.” During the 2010-2011 academic year, the Faculty Senate endorsed principles for the PBC that advocated two types of input into the evolving integrated planning and budgeting process—proactive budgetary input to the campus planning body (then the CIPT and now the SPCT) as part of and based upon the *academic planning process* and reactive budgetary input to this same body and the administration in terms of the faculty view of the *institutional plan*.

The PBC already reviews all departmental annual reports as part of the academic planning process. This has been the case for some time. Now they will have access to departmental budget requests as well. This puts them in a solid position to offer overarching budget recommendations from the perspective of the institution’s Academic Plan and with a more holistic view across all departments.

I ask that you please send a list of Academic Budget Priorities to the Chancellor and Provost by the end of December 2015.

C: Strategic Planning Core Team
Renée Wachter, Chancellor
Jerry Hembd

PROVOST/VICE CHANCELLOR FOR ACADEMIC AFFAIRS