



MEMORANDUM

DATE: April 4, 2016
TO: Brent Notbohm, Chair, Faculty Senate
FROM: Faith Hensrud, Provost and Vice Chancellor for Academic Affairs
RE: Approval of Minimum Teaching Qualifications Policy

FCH

UW-Superior's accrediting body the Higher Learning Commission recently updated expectations regarding the minimum qualifications of faculty and academic instructional staff. The policy changes and explanations can be found in the attached PDF document:

- Determining Quality Faculty: Guidelines for Institutions and Peer Reviewers

I ask that you review the attached Minimum Teaching Qualifications Policy. It clarifies the University's expectations regarding the minimum qualifications of faculty and academic instructional staff, ensuring appropriate expertise in the subjects they teach.

After review, I ask for an approval of this policy from Faculty Senate by the end of May 2016, bringing UW-Superior into alignment with the Higher Learning Commission policy changes. Upon approval, this policy replaces the 2012 *UW-Superior's minimum qualifications policy statement* and will be added to section 7.4.4.1 of the Unclassified Handbook titled *minimum qualifications*. I am also asking Academic Staff Senate to review this policy and approve it for instructional academic staff.

Please let me know if you have questions regarding this policy and its need for approval.

CC: Faculty Senate Executive Committee
Renée Wachter, Chancellor
Elizabeth Twining Blue, Interim Dean of Faculties and Graduate Studies
Jenice Meyer, Academic Planner

Attachments: Minimums Teaching Qualifications Policy
Determining Quality Faculty: Guidelines for Institutions and Peer Reviewers
2012 UW-Superior's Minimum Qualifications Policy Statement
Section 7.4.4.1 of the Unclassified Handbook titled minimum qualifications

PROVOST/VICE CHANCELLOR FOR ACADEMIC AFFAIRS