MINUTES - FACULTY SENATE MEETING  (unapproved)
UNIVERSITY OF WISCONSIN-SUPERIOR
February 26, 2008, 3:00 P.M.
RSC 111

CALL TO ORDER
Meeting called to order by Chair Einerson at 3:05 pm

Present  Einerson, Waxman, Sloboda, Griffith, Clark, Sherman. Simpson, Kronzer, Cleary, Marciniec, Fank, Johnson, Nordgren, D., Rosenberg, Jacobs, Lynch, Seelke, Toivola, Crow, Faerber, Christensen, Fletcher, Dwyer, Carroll, Markwood, Sharp (recorder)

APPROVAL OF MINUTES
Motion (Waxman/Clark) to approve the minutes of January 29, 2008. No revisions. Minutes to stand as read. Motion carried unanimously.

Receive Executive Minutes
Minutes of the January 18, 2008 Executive Senate meeting received. Clarification of Faculty Development Grant Distribution item.

REPORT OF THE CHANCELLOR
Chancellor Erlenbach attending Superior Days in Madison. No report.

REPORT OF THE PROVOST
Update of Liberal Arts Initiative Implementation by D. Carroll.
Academic Service Learning: Position description is being prepared for a Coordinator of ASL.
First Year Experience: Vicky Hajewski is developing a position for the Coordinator of FYE. Eleven proposals were received, including 7 from individuals who have not taught seminars previously. Proposals have been reviewed by FYE Advisory Group and sent to UAAC for approval.
Global Awareness: One additional staff person for International Studies office will be hired. The office will have one person for recruitment, one person for study abroad and one for international student support services.
Senior Experience: Senate Chair will call for volunteers for the Senior Experience Advisory Group.
Writing Across the Curriculum: Continued discussion of WAC Coordinator and Writing Center positions. An interim WAC Coordinator will be hired for the 2008-9 academic year.
Institutional Support: Jane Birkholz is developing position descriptions for one position in Admissions and one in Advisement. Mary Schoeler is developing a position description for an Institutional Researcher position.
Liberal Arts Lecture Series: The Advisory Group received 30 plus nominations and a small list of potential speakers for Fall 2008 has been identified. Speakers’ representatives are being contacted.
Question and discussion about offering FYE Seminars during the summer session.

Provost Markwood provided an update of the latest budget issues. There are three areas that will need close monitoring.
1). New hires, only essential personnel is to be hired. Some positions will be left vacant. All announced planned vacancies are moving forward. Provost Markwood noted diversity progress, it has increased by 6 per cent.
2). Travel: No out of state travel with the exception of Chicago and Minneapolis. Jan Hanson will be forwarding updated UW-System Travel Guidelines to all staff and faculty. Department chairs should be contacted with questions and to begin the travel approval process.
3). No new long term leases are to begin, excepting the library leases, as these have already been approved.
A base budget cut is not being discussed at this time. System is discussing ideas to deal with a possible lapse collectively and not pass it on to individual universities.
REPORTS

Chair:
Chair Einerson updated the senate of recent Chancellor’s Cabinet meetings. The last meeting included discussions regarding phase two of a campus wide no smoking policy. This discussion is ongoing. The Dean of Students suggested that the campus wide no smoking policy discussions be placed on hold until the Director of Health Services and Counseling is hired. Another suggestion is to pair a no smoking policy with a wellness program.

Vickie Hajewski announced that the University System has put into policy beginning January 1, 2009, a leave of absence policy for students. System has asked campuses to provide general parameters for their specific policy. Hajewski will bring this to student senate and ask that students take the lead on such a policy.

Secretary: No report

Faculty Representative (attachment) Sloboda
Sloboda highlighted points from his written report.

Program Review and Planning Council: Nordgren, D. PRBC completed update of self study process as charged and will have a recommendation for the senate to review at the next senate meeting. Visual Arts and Music self studies are being reviewed and will be complete by the end of the semester. New Business (March)

Budget Review Council: No report

Personnel Council: The council has completed the two charges. Post tenure review and pay plan distribution complete. New Business (March).

Undergraduate Academic Affairs Council (attachments) Rosenberg
Gen Ed Review Proposal. Motion (Toivola/Griffith) to approve the proposal of review of all general education curriculum and the general education periodic review response form. Discussion: The criteria to evaluate if a course satisfies its obligation as a general education curriculum course is the criteria approved by Academic Affairs and the Senate. Clarification of example Music course numbers.
Motion carried unanimously.

Graduate Council No report.

Student Senate: The United Council visited the UW Student Senate. (Our campus is not a member). Voter registration information was provided. Senate elections will be held in April, nomination packets will be available March 10. Fletcher urges faculty and staff to encourage participation. Two items the senate will be considering are feedback on Chapter 17 and 18 of the Administrative Code, and they will be reviewing differential tuition proposals.

Academic Staff Senate: No report

OLD BUSINESS

I. Student Health and Counseling Services – Vickie Hajewski
Motion (Clark/Marcinec) to postpone Student Health and Counseling Services to the March 25, 2008 meeting.
Motion carried unanimously. OLD BUSINESS (March)
NEW BUSINESS

I. Administrator Evaluations

Background provided by Chair Einerson. Faculty Senate Executive group has been discussing this for several months in conjunction with Student Senate. Faculty representatives have also been discussing the matter and Sloboda has examples from other campuses. Hard copies will be available at the library for review.

How do we proceed?
Questions: Define administrator… what are we evaluating? what happens to the data? would the evaluations be completed by governance groups, academic staff, students? who reviews the results with the administrator? Suggestions included: leaving time for this body to review the documents available to see what other campuses are doing, to seek a voluntary task force study group to look at the examples and make a recommendation to the senate, discussions with other governance groups. Senators should alert their departments of the documents to review.

Motion (Toivola/Sherman) to put the administrator evaluation material on line, alert all faculty of the availability of the Materials, and call for volunteers interested in serving on an ad hoc study group to contact their senator. Discussion. Motion carried unanimously.

Members agreed that Chair Einerson will set a reasonable deadline for the ad hoc study group to report their findings to senate.

II. IRB – Confirmation new member

Motion (Clark/Faeber) to approve the formal appointment of Wendy Kropid to the IRB Board. No Discussion. Motion carried unanimously.

Motion to adjourn Clark/Sherman.
Meeting adjourned by Chair Einerson at 4:20 p.m.
Respectfully submitted by Linda Sharp, faculty senate clerical assistant, on this 2nd day of March.