

Return to:
UW-Superior Financial Aid Office
Old Main, Room 110
Belknap & Catlin, PO Box 2000
Superior, WI 54880
FAX: 715-394-8027



PETITION FOR REINSTATEMENT OF FINANCIAL AID
Credits Attempted vs. Credits Earned

Step One: Student Data Section (PLEASE PRINT CLEARLY)

Name: _____ Student ID: _____
Petition Submitted for: Fall _____ Spring _____ Summer _____
Academic Year: _____

Step Two: Attach Personal Statement

Answer the following questions on a separate sheet(s); **one sentence responses are not acceptable.**

1. Explain the extenuating circumstances, including relevant dates, which prevented you from meeting the Pace of Completion (credits attempted vs. credits earned, or progression through program) requirements for maintaining financial aid eligibility.
2. Indicate what circumstances have changed that will allow you to maintain financial aid eligibility for the requested and future terms. What steps will you take to ensure that you will be successful in the future?

Step Three: Attach Documentation

You must include documentation to support your appeal:

- In most cases, the documentation needs to be from a third party, someone not related to you (work supervisor, medical professional, clergy, social worker, counselor, etc.) who is familiar with your situation and can support the reason for appeal.
- The documentation should be on letterhead, where applicable, and include relevant dates. In case of death of a family member, this may be either a death certificate or obituary.
- Documentation from medical/mental health professionals should also state whether the problem has been resolved and give a professional opinion regarding the student's ability to return to school.

Step Four: Student Certification

I attest that all information to qualify for financial aid is complete and accurate. If approved, I agree to the following Academic Plan: I will complete and pass all credits enrolled in on the tenth day of class and credits added after the tenth day of class, until I have met the proper completion rate. PLEASE NOTE: The Financial Aid Review Board may require a more aggressive Academic Plan; this must be completed and signed by student, advisor, and Student Support Services, before reinstatement will occur. Decisions of the Board will be emailed to your UWSUPER email account. You have the right to a second written petition if the first is denied. There are no personal appeals; the decision of the Board is final.

Student's Signature

Date

Office Use

Board decision: Approved _____ Approved with additional Academic Plan _____ Denied _____

Additional Plan conditions, if applicable: