



PETITION FOR REINSTATEMENT OF FINANCIAL AID

Please return to Old Main 110 or email finaid@uwsuper.edu.

Step One: Student Data Section (PLEASE PRINT CLEARLY)

Name: _____ Student ID: _____
Petition Submitted for: Fall _____ Spring _____ Summer _____ Academic Year: _____

Petition Type (Select one or more of the following; please see your suspension notice)

- Grade Point Average (GPA): Cumulative GPA drops below 2.0 for undergraduates or 3.0 for graduates
Credits Attempted versus Credits Earned: Pace of completion drops below 67%
Maximum Timeframe: Credits in excess of 150% of the published length of student's academic program

Step Three: Personal Statement and Required Documentation

Respond to the following on a separate sheet(s); one sentence responses are not acceptable.

- 1. Explain the extenuating circumstances, including relevant dates, which prevented you from meeting the requirements for maintaining financial aid eligibility.
2. Indicate what circumstances have changed that will allow you to maintain financial aid eligibility for the requested and future terms. What steps will you take to ensure that you will be successful in the future?

Required documentation for GPA and Credits Attempted vs. Credits Earned

- In most cases, the documentation needs to be from a third party, someone not related to you (work supervisor, medical professional, clergy, social worker, counselor, etc.) who is familiar with your situation and can support the reason for appeal. Documentation from medical/mental health professionals should also state whether the problem has been resolved and give a professional opinion regarding the student's ability to return to school.
The documentation should be on letterhead, where applicable, and include relevant dates. In case of death of a family member, this may be either a death certificate or obituary.

Required documentation for Maximum Timeframe

- Include a graduation plan that outlines the required credits for your degree, the credits you still have outstanding and the term(s) in which you plan to register for those credits. This graduation plan must be signed by both you and your academic advisor.

Step Four: Student Certification

I attest that all information to qualify for financial aid is complete and accurate.

- If approved for GPA, I agree to achieve a 2.0 minimum GPA (3.0 for grad students) per semester, until my cumulative GPA reaches the required rate.
If approved for Credits Attempted vs Credits Earned, I agree that I will complete and pass all credits enrolled in, and added after the census date of class, until I have met the proper completion rate.
If approved for Maximum Timeframe, I agree to follow the submitted graduation plan. If I must vary from that plan, I will notify the Financial Aid Office in advance and submit a new graduation plan for approval.

Student's Signature

Date

PLEASE NOTE: The Financial Aid Review Board may require a more aggressive Academic Plan; this must be completed and signed by student, advisor, and Student Support Services, before reinstatement will occur. Decisions of the Board will be emailed to your UWSUPER email account. There are no personal appeals; the decision of the Board is final.