

University of Wisconsin Superior

Interviewing Guidelines – Student Employment

General Guidelines:


- The same, pre-determined questions must be asked of all candidates, to ensure equal treatment.
- Develop a question addressing each of the qualification you have listed in your job posting.
- Keep questions open-ended to allow more conversation in the interview.
- Supply interviewee with a job description.
- Allow interviewee time to ask questions.

Refer to the Human Resources webpage “Sample Interview Questions” for specific examples of interview questions. General questions regarding Appropriate Interview Questions should be submitted to the AA/EO.

To access Sample Interview Questions:

- Navigate to the Human Resources Forms Page:
<https://www.uwsuper.edu/hr/forms/index.cfm#forms>
- Select “S”:



- Select “Sample Interview Questions”:
 - [Sample Interview Questions](#) 
- Document will download.