
Self Service Information

You are able to electronically accept, reduce or decline your financial aid offer. If you would like your Federal Student Loans and/or Federal Work Study you **MUST ACCEPT THEM** through your Student Center in E-Hive.

Here are the directions for this process:

Log in to E-Hive

Click on Student Center

Under Finances, select “Accept/Decline Awards”

Select the appropriate aid year

Click the decline box for each aid type you are declining

Click the accept box for each aid type you are accepting

To reduce a loan, click the accept box and enter the amount in the accepted column

Click “Submit”

If you want to make changes *other* than accepting, reducing or declining the entire amount of an individual aid type, click on the “Request Counselor Action” link and tell us what changes you *do* want. Click “Save”, and then “OK”. We will make the changes for you. You can then view those changes on your E-Hive when they have been completed. If we have questions or are unable to meet your request, we will email you at your UW-Superior student email address.

If you prefer personal contact, please feel free to communicate your changes in writing, in person, via regular mail, or email to finaid@uwsuper.edu. **Include your name and student ID number in all communications.** If you are unfamiliar with E-Hive and would like to learn how to use it, contact the Help Desk at (715) 394-8300 or 1-800-806-2890.

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