

Graduate Council Minutes
9/9/09, 12-12:50P

Members Present: Terri Kronzer, Suzanne Griffith, Susan Loonsk, Faith Hensrud, Keith Berry, Rhoda Robinson, Orv Clark, Ella Cross, Cecilia Schrenker*, Jennifer Christensen, Cathy Pulkinen

Peggy Marciniac on sabbatical leave through December 2009; Cecilia Schrenker sits on Council for Peggy.

Chair Announcements:

Terri Kronzer, outgoing Chair, called meeting to order, reiterated Keith Berry's agreement in May to serve as Secretary for the 09-10AY, and reminded Council of her decision to not run for another term as Chair.

Associate Dean's Report:

Rhoda Robinson announced the Graduate Studies (BYO) Teas for this semester (9/30, 10/28, 11/18, and 12/16, 4-8P, McCaskill 102), and provided a handout with information on the Teas. In particular, and in light of new policy, the Teas will be BYO—bring your own. All are encouraged to attend.

Rhoda reminded Council about the need to get catalogue copy up to speed. The criteria for admitting folks must be in there—"must be clean and have some teeth." Included in the copy must be any pre-requisites that are above/beyond the requirements to get into graduate school, list of graduate faculty, list of graduate courses, and exit criteria.

Rhoda also asked members to review department websites for accuracy. She reminded members of the "two click" ideal—for potential and current students to only need two clicks to get to their preferred destination/information.

Council members were also asked to re-check program plans. Sandy checks student work against the program plan in ensuring students have met all requirements. Rhoda gave program-specific certification information, regarding what should be on the respective program plans. Council members discussed the various certifications needed. Students' advisors make final decisions concerning these matters; Sandy processes the requests.

All catalogue copy must be approved through Council. October 6th—preferred date for program copy to Council. November 3rd—all catalogue copy, packaged as a group, ready for review. Members have been asked to bring an annotated copy of their catalogue copy, using strike through/underline or insert comments/bubble method to show substantive changes made.

[Deadlines are adjusted by Secretary, to match the meeting schedule decided upon by the group at a later stage of the meeting.]

Terri called for Council members to introduce ourselves, in light of new members present. Petitions committee for 09-10AY is Keith Berry, Orv Clark, and Suzanne Griffith.

Terri announced that Community Counseling has been working hard with administration through the summer, in hopes of keeping the program. Suzanne said that “Terri was instrumental” in the process and Graduate Council is key in this decision making process.

Keith shared that an increased number of students are interacting in terms of courses taking between Communicating Arts and Counseling, which could assist in further bolstering the rationale, if needed.

Graduate Faculty Status, Full and Limited:

Ms. Kristen Lindquist was granted Graduate Faculty status for 09-10AY. Drs. Eileen Schroeder, Anne Zarinnia, Madge Klais, Penny Garcia, and Barbara Erdman were granted Limited Graduate Faculty status for 09-10AY. (Motion, Keith; 2nd, Orv; Unanimously approved)

Keith asked if the approval status for terminal degree holding faculty members to have Graduate Faculty status was redundant. Susan echoed the concern. Rhoda described, first, that the current thinking in the process as it is was that of a ‘welcoming,’ and that the process is currently being reviewed, and will re-appear in Council in the future.

Election of Chair:

Orv Clark nominated Jennifer Christensen as 09-10 Chair, Graduate Council; Dr. Christensen elected unanimously by council as new Chair.

Rhoda thanked Terri for her years of dedicated service to Council.

Meeting Time:

Jennifer led group in determining meeting schedule for fall 09: Tuesdays 11:30A, 1st and 3rd week of month.

Meetings: 10/6, 10/20; 11/3, 11/17; 12/1/15

Deadline to get agenda items to Jennifer for each meeting: no later than Thursday by 5P

Motion to adjourn (Cathy); 2nd (Jennifer)—meeting adjourned at 12:50P.

Next meeting of Graduate Council is Tuesday September 22, 2009 at 11:30a.

Notes taken/transcribed for this Council meeting by Secretary, Keith Berry. Please let Keith know of any infelicities in transcription as soon as possible.