

Graduate Council Minutes
11/03/2009, 11:30-12:35PM

Members Present: Susan Loonsk, Faith Hensrud, Rhoda Robinson, Orv Clark, Ella Cross, Cecilia Schrenker, Jennifer Christensen, Keith Berry, Jim Geidner

Members Absent: Cathy Pulkinen

Guests: Terri Kronzer, Certification Officer; Joel Sipress

Call to Order: J. Christensen called the meeting to order at 11:30AM. Motion to approve agenda (O. Clark moved, K. Berry second). Motion approved unanimously.

Meeting Minutes: Motion to approve minutes from 10/20/2009 (O. Clark moved, K. Berry second). Motion approved unanimously.

Chair Announcements: J. Christensen reminded Council members that course/policy revisions should be sent to the Graduate Studies office and will be further discussed with the Graduate Council.

Associate Dean's Report: none

Old Business:

- Approval of new course proposals for the Early Childhood strand of Special Education (K. Berry moved, O. Clark second). Motion approved unanimously.

New Business:

- T. Kronzer initiated discussion on whether seminar classes, special topic classes, workshops, externships, etc. may be accepted as graduate credits and used toward a graduate degree as stated in the catalog. J. Christensen requested agreement from Council members that this statement in the catalog be eliminated, and seminar classes, special topic classes, workshops, externships, etc. do not count towards graduate degree completion.
- T. Kronzer reminded Council members to be careful in advising as some students have not properly completed licensure requirements.

For the Good of the Order:

- T. Kronzer requested advice from Council members regarding issues of integrity with the Associate Dean. J. Sipress aided in facilitating the process of placing item on agenda for next meeting. K. Berry motioned for the Certification Officer to submit her concerns in writing in a timely manner for the Associate Dean to write a response and that the issue is listed as the last item on the agenda for next meeting or a priority item for the meeting after that. Susan second. Motion approved unanimously.

New Business: continued

- J. Christensen initiated discussion on the policy for grades of “I” and “IP”. Council members expressed concern regarding the abuse of “I” and “IP”. Concern also arose for students in emergency situations if the grade of “I” is eliminated. Council members were asked to discuss the policy with their departments.
- Council members discussed the draft of catalog revisions:
 - As the counseling program is not currently CACREP accredited, the sentence that states that the program is CACREP accredited must be removed.
 - We will look into the other accrediting organizations listed to verify that UWS is still accredited by them.
 - Where students can find application fee information may be added under **Admission Procedures**.
 - Application submission dates must be consistent throughout the catalog.
 - Wording on Requirement #5 listed under **Unconditional Admission** may be changed and the word *other* may be eliminated.
 - J. Geidner was asked to write a paragraph regarding expulsion criteria.
- C. Schrenker suggested that catalog revision be the primary task of the next meeting.
- J. Christensen reminded Council members to forward course changes and revisions to the Graduate Studies office and to submit revisions in course names and numbers to her in a list format.

Next meeting: November 17, 2009

Meeting adjourned at 12:35PM

Notes taken/transcribed for this Council meeting by Jodi Reider, student worker in the Graduate Studies office.