

University of Wisconsin-Superior  
**Graduate Council Meeting Minutes**  
**October 19, 2010**

**Present:** Loonsk, Griffith, Clark (Chair), Berry, Cross (Secretary) and Robinson. Ex Officio: Kronzer.  
Staff: Wallgren.

**Absent:** Nordgren and Ex Officio: Banks

**Call to Order:** Clark called the meeting to order at 11:30 am

**New Business:**

1. **Approval of Agenda:** Loonsk moved and Berry second that the agenda be approved with the addition agenda items of the Plan of Study process and International Student discussion. Unanimous approval
2. **Approval of minutes of October 5, 2010:** Berry moved and Griffith second approval of minutes. Unanimous approval
3. **Faculty Nomination Dates:** There was Discussion of exceptions to the November and April nomination dates. Wallgren will review past minutes to try to find official approved dates. Clark will draft a proposal and circulate for review.
4. **Graduate Special letter:** The use of graduate special status was discussed. It was suggested that the admission letter have specific information to clarify that students are not admitted to a degree program and would need to submit another application if they decide to pursue a degree.
5. **Plan of Study Process:** It was suggested that electronic acceptance of Plans of Study be considered. Advisors should make sure students are completing Plans including an estimated graduation date.
6. **International Students:** Decisions for TAP awards were previously made by Mark MacLean and now are done by committee. A resolution will be drafted that both undergraduate and graduate international students and programs be treated equally by the International Office. This will include recruiting, admissions and ongoing support. Kronzer will circulate draft for approval and present to the Senate for support.
7. **Charter Review:** Worked on the Article II. Members will discuss with their departments the length of experience required for the Graduate Chair position. Please see attached work in progress draft for updates.
8. **Strategic Plan Review:** Plan will be reviewed at the Nov 2<sup>nd</sup> meeting.
9. **Other Business:** Janet Amann was brought forward by the WRLS department for approval of limited graduate faculty status. Griffith moved, Robinson second. Unanimous approval.  
Diane Douglas will attend a future meeting to discuss the use of I and IP grades.

**Meeting adjourned** at 12:30 pm

Petitions: Committee met to review petitions for Jennifer Nyakundi and Yvonne Steffenson. Both were approved.