

**University of Wisconsin – Superior
Graduate Council Meeting Minutes**

February 7, 2012

Present: Clark (Chair), Cross (Secretary), Banks, Berry, Douglas, Griffith, Kropid, Kronzer, Loonsk, Paul, Robinson,

Call to Order: Clark called the meeting to order at 11:30 AM

- 1. Approval of minutes of January 17, 2012:** Motion by Kropid, second by Paul to approve January 17, 2012 minutes. Discussion followed on the wording for Agenda Item no. 4: International Student Entrance Criteria. Question also raised on whether minutes could also include one or two clarifying sentences for certain agenda items. Example given was Agenda Item 5 of January 17, which was tabled, but no reason given. Clark stated that Roberts Rules of Order only requires motions to be stated in the minutes. Motion carried.
1a. Agenda Item 4 of January 17: International Student Entrance Criteria: Motion by Robinson, second by Paul to read: Change the International Student Entrance TOEFL score to 79 on the electronic version or equivalent instead of the present 81. Motion carried.
- 2. Associate Dean Announcements:**
 - a) Admission to Graduate Studies:** Kronzer stated the of need for a deadline by which students must have completed their application for admission to the graduate program in order to enroll in coming term. Motion by Berry, second by Griffith: A complete application must be submitted to the Graduate Office no later than 10 calendar days prior to the first day of the term. Motion carried.
 - b)** The Chancellor would like to strengthen undergraduate and graduate programs, emphasizing the university as a comprehensive university. The Marketing Department is looking at piloting a marketing campaign in the Twin Cities and would like two graduate programs to participate in this pilot. This will require a commitment by the departments in which these programs reside. Kronzer would like to know which programs would be interested in participating by February 10th if possible.
 - c)** Kronzer reported on graduate enrollment numbers. In 2002-03 the headcount was 375 compared with 170 in 2011-12.
- 3. Graduate Studies Application Deadlines:** This was addressed and acted on in the Associate Deans Announcements.
- 4. HLC Ad Hoc Criteria:** Kropid presented Draft 3 of Criteria. Discussion followed with changes made to the draft. Kropid will send new draft to Clark for distribution and discussion at the next Graduate Council meeting.
- 5. Agenda Items 5 – 9:** To be addressed at the next Graduate Council meeting.
- 6. Next GC Meeting:** February 21, 2012
- 7. Meeting Adjourned at 12:30 PM**

Respectfully submitted, Ella Cross