University of Wisconsin – Superior
Graduate Council Meeting Minutes

February 7, 2012

Present: Clark (Chair), Cross (Secretary), Banks, Berry, Douglas, Griffith, Kropid, Kronzer, Loonsk, Paul, Robinson,

Call to Order: Clark called the meeting to order at 11:30 AM

1. Approval of minutes of January 17, 2012: Motion by Kropid, second by Paul to approve January 17, 2012 minutes. Discussion followed on the wording for Agenda Item no. 4: International Student Entrance Criteria. Question also raised on whether minutes could also include one or two clarifying sentences for certain agenda items. Example given was Agenda Item 5 of January 17, which was tabled, but no reason given. Clark stated that Roberts Rules of Order only requires motions to be stated in the minutes. Motion carried.

1a. Agenda Item 4 of January 17: International Student Entrance Criteria: Motion by Robinson, second by Paul to read: Change the International Student Entrance TOEFL score to 79 on the electronic version or equivalent instead of the present 81. Motion carried.

2. Associate Dean Announcements:
   a) Admission to Graduate Studies: Kronzer stated the need for a deadline by which students must have completed their application for admission to the graduate program in order to enroll in coming term. Motion by Berry, second by Griffith: A complete application must be submitted to the Graduate Office no later than 10 calendar days prior to the first day of the term. Motion carried.
   b) The Chancellor would like to strengthen undergraduate and graduate programs, emphasizing the university as a comprehensive university. The Marketing Department is looking at piloting a marketing campaign in the Twin Cities and would like two graduate programs to participate in this pilot. This will require a commitment by the departments in which these programs reside. Kronzer would like to know which programs would be interested in participating by February 10th if possible.
   c) Kronzer reported on graduate enrollment numbers. In 2002-03 the headcount was 375 compared with 170 in 2011-12.

3. Graduate Studies Application Deadlines: This was addressed and acted on in the Associate Deans Announcements.

4. HLC Ad Hoc Criteria: Kropid presented Draft 3 of Criteria. Discussion followed with changes made to the draft. Kropid will send new draft to Clark for distribution and discussion at the next Graduate Council meeting.

5. Agenda Items 5 – 9: To be addressed at the next Graduate Council meeting.


7. Meeting Adjourned at 12:30 PM

Respectfully submitted, Ella Cross